

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner's Board Meeting / Audit Finance Meeting met on Thursday, September 28, 2017, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairperson Allan Ott called the meeting to order at 7:00 p.m. The roll was called with the following members present and/or absent:

Present: Commissioner Allan Ott
 Commissioner Larry F. Mersnick
 Commissioner Christine Rantanen
 Commissioner Daniel P. Hoholik
 Schoolcraft County Clerk Beth A. Edwards

Absent: Commissioner Craig Reiter (excused)

Chairperson Allan Ott led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Larry F. Mersnick and was seconded by Commissioner Daniel P. Hoholik to approve the minutes of the September 14, 2017 Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairperson Allan Ott asked if there were any additions, deletions or corrections to the printed agenda. Commissioner Allan Ott asked to add Secondary Road Patrol Grant and Equalization L-4019. **It was moved** by Commissioner Larry F. Mersnick and was seconded by Commissioner Christine Rantanen to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

“Public Hearings”: Chairperson Allan Ott opened the public Hearing on the Schoolcraft County Fiscal Year Budget 17-18. No comments were made. **It was moved** by Commissioner Christine Rantanen and was seconded by Commissioner Larry F. Mersnick to close the Public Hearing on the Schoolcraft County Fiscal Year Budget 17-18. The motion carried by a unanimous aye vote of all Board members present.

“Brief Public Comment”: None

“Unfinished Business”: None

“New Business”:

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Larry F. Mersnick to accept the Childcare Fund Grant as submitted. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Larry F. Mersnick and was seconded by Commissioner Daniel P. Hoholik to accept the Mental Health Court Grant in the amount of \$216,825 and authorize Allan Ott, Chairperson, to sign the grant upon receipt. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Larry F. Mersnick to move Restricted Cash Fund 636 for Software in the amount of \$30,000 to Cash Fund 636 for purchase of new software. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Daniel P. Hoholik to approve the changes to the Personnel Policy 15.1 Holidays as follows:

15.1 Holidays:

A. All full-time and part-time employees shall be granted time off with pay on the following days, subject to the provisions below:

New Year’s Eve Day	December 31 st
New Year’s Day	January 1 st
Martin Luther King’s Birthday	Monday closest to January 15
President’s Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4 th
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veteran’s Day	November 11 th
Thanksgiving Day.	Fourth Thursday in November
Day after Thanksgiving	Friday after Thanksgiving
Christmas Eve Day	December 24 th
Christmas Day	December 25 th

Good Friday

B. Whenever one of the holidays occurs on a Saturday, Friday shall be considered the holiday. Whenever the holiday occurs on a Sunday, Monday shall be considered the holiday. **When Christmas or New Year's falls on a Monday the following Tuesday shall be considered the holiday for Christmas Eve and New Year's Eve.**

C. To be eligible for holiday pay, employees must be regular full-time employees or regular part time employees who have completed their probationary period, must have earnings during the pay period for hours actually worked (or be on vacation or paid leave), must actually work their last regular scheduled shifts prior to and immediately following the holiday, and must actually work the holiday as scheduled, unless they have failed so to work their shifts before, after, or on the holiday because of vacation or paid leave. Substantiation may be required by the Employer.

~~**D.** (1) Should a holiday fall on Saturday, Friday, but not Saturday, shall be considered as the holiday for pay purposes under this Article 35. Should a holiday fall on Sunday, Monday, but not Sunday, shall be considered as the holiday for purposes of paid holidays under this Article 35.~~

~~(2) This paragraph shall cover the Christmas and New Years holidays exclusively. Should a holiday fall on a Saturday and Friday is also a holiday, Monday shall be considered the holiday for pay purposes under this Article 35. Should a holiday fall on Sunday and Monday is also a holiday, Friday shall be considered the holiday for pay purposes under this Article 35.~~

E. D. To be eligible for holiday pay, employees must be regular full-time employees or regular part time employees who have completed their probationary period, must have earnings during the pay period for hours actually worked (or be on vacation or paid leave), must actually work their last regular scheduled shifts prior to and immediately following the holiday, and must actually work the holiday as scheduled, unless they have failed so to work their shifts before, after, or on the holiday because of vacation or paid leave.

F. E. Holiday pay for regular full-time employees will be based upon their normal scheduled workday (excluding overtime) and their base rate of pay exclusive of overtime or other premiums.

G. F. Regular part-time employees will receive prorated holiday pay (paid on the regular payday for the first full pay period following the end of their anniversary year), such pay to be prorated by multiplying the number of holidays for which they were eligible in their prior anniversary year by the number of hours paid to them (excluding overtime) during such anniversary year and dividing by 260 (but such total hours not to exceed the number of hours for which regular full-time employees would be eligible), and multiplying by their base rate of pay exclusive of overtime or other premiums.

The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Larry F. Mersnick and was seconded by Commissioner Christine Rantanen to authorize Allan Ott, Chairperson, to sign the Airport Manager License Application. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Daniel P. Hoholik to approve the Schoolcraft County Fiscal Year 17-18 Budget as presented. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Larry F. Mersnick and was seconded by Commissioner Christine Rantanen to approve/accept the Secondary Road Patrol Grant in the amount of \$24,976 and authorize Allan Ott, Chairperson, to sign the Grant. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Larry F. Mersnick to approve the L-4029 2017 Tax Rate Request as submitted by Equalization Department and authorize Allan Ott, Chairperson, to sign as presented. The motion carried by a unanimous aye vote of all Board members present.

Under Committee and Department Reports, the following matters were heard:

Commissioner Allan Ott: attended Commission on Aging Meeting and Hiawatha Forest Conference.

Commissioner Larry Mersnick: attended Road Commission and VA Meetings.

Commissioner Christine Rantanen: attended Schoolcraft Memorial Hospital Board and Commission on Aging Meetings.

Commissioner Daniel P. Hoholik: attended personnel committee and Road Commission Meetings.

Announcements and Notices: None

Public Comment: None

Communications: AFSCME Union has asked for a meeting for negotiations on the Medical Insurance reopener. As of this date the county has not received renewal amounts. Once those rates are secured a meeting will be set up.

At 7:40 p.m., meeting was turned over to Larry Mersnick, Audit-Finance Chairperson;

It was moved by Commissioner Allan Ott and was seconded by Commissioner Daniel P. Hoholik to approve the claims and vouchers numbered **175695 through 175815**, inclusive. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Allan Ott and was seconded by Commissioner Christine Rantanen to approve the Budget Adjustments **BE 246-17 through BE 289-17**, inclusive. The motion carried by a unanimous aye vote of all Board members present.

At 7:42 p.m., Commissioner Larry F. Mersnick turned the meeting back over to Chairperson Allan Ott.

Chairperson Allan Ott asked if there was any further business to come before the Board.

It was moved by Commissioner Larry F. Mersnick and was seconded by Commissioner Christine Rantanen to adjourn.

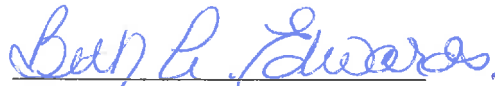
Chairperson Allan Ott adjourned the Board and Audit Finance Meeting at 7:43 P.M.



Allan Ott
Chairperson County Board



Larry F. Mersnick
Audit-Finance Chairperson



Beth A. Edwards, County Clerk