

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
AUDIT FINANCE COMMITTEE**

The Schoolcraft County Audit Finance Committee met on Thursday, April 14, 2011, in the District Court Room of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 7:00 P.M. Audit Finance Chairperson Daniel J. LaFoille called the meeting to order with the following members present and/or absent:

Present: Chairperson Daniel J. LaFoille
 Commissioner George Ecclesine
 Commissioner Gerald Zellar
 Commissioner Allen Grimm
 Commissioner Craig Reiter
 Schoolcraft County Clerk Daniel R. McKinney

Absent: None.

Also present: Schoolcraft County Treasurer Julie Roscioli

Audit Finance Chairperson Daniel J. LaFoille led the Schoolcraft County Audit Finance Committee and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

D R A F T

Approval of Minutes: **It was moved** by Commissioner Ecclesine and was seconded by Commissioner Grimm to approve the minutes of the March 10, 2011 Audit Finance Committee Meeting. The motion carried by a unanimous aye vote of all Committee Members present.

Audit Finance Chairperson Daniel J. LaFoille asked if there were any corrections, additions or deletions to the Agenda. **It was moved** by Commissioner Reiter and was seconded by Commissioner Ecclesine to adopt the agenda as printed. The motion carried by a unanimous aye vote of the Committee members present.

Purchase Requisitions: **It was moved** by Commissioner Grimm and was seconded by Commissioner Reiter to approve an purchase requisition from the Airport in the amount of \$15,077.28 for 4,000 gallons of “Jet A” fuel . The motion carried by a unanimous aye vote of the Committee members present.

It was moved by Commissioner Zellar and was seconded by Commissioner Grimm to approve the claims and vouchers numbered **2246** through **2372** inclusive. The motion carried by unanimous aye vote of the Committee members present.

Old business: It was moved by Commissioner Grimm and was seconded by Commissioner Ecclesine to approve replacement of the lower portion of the roof covering the minimum security area and administrative section of the jail at a cost of \$12,995.00 with the work to be done by Markell Company. The motion carried by a unanimous aye vote of the Committee members present.

New business: It was moved by Commissioner Grimm and was seconded by Commissioner Reiter to direct the Clerk to post the Emergency Preparedness Coordinator position for letters of interest with a deadline for accepting letters of May 16, 2011. The motion carried by a unanimous aye vote of the Committee members present.

Further under “New business”: It was moved by Commissioner Grimm and was seconded by Commissioner Reiter to approve the Federal Forest Patrol Agreement in the amount of \$2,500.00. **The motion failed** by a majority aye vote of the Committee members present, with the voting as follows; Commissioner Grimm-yes, Commissioners Reiter-yes, Commissioner Zellar-no, Commissioner Ecclesine-no, Chairperson LaFoille-no.

Further under “New business”: The board asked the Clerk to request Schoolcraft County Prosecuting Attorney Peter Hollenbeck to review the Nationwide Plan Sponsor Agreement.

Further under “New business”: It was moved by Commissioner Ecclesine and was seconded by Commissioner Grimm to authorize the Clerk to pay the current Inmate Medical Costs in the amount of \$6,990.03 out of Miscellaneous Contingencies. The motion carried by a unanimous aye vote of the Committee members present.

Further under “New business”: It was moved by Commissioner Grimm and was seconded by Commissioner Ecclesine to proclaim April, 2011 “Head Start Month”. The motion carried by a unanimous aye vote of the Committee members present.

No further “New business”.

Public Comment: None.

Communications: Schoolcraft County Treasurer Julie Roscioli informed the Board that the county has received a refund from MERS in the amount of \$976.00 for overpayment and asked that the board direct

MERS to apply this to our current under funding. **It was moved** by Commissioner Zellar and was seconded by Commissioner Grimm to apply the refund from MERS in the amount of \$976.00 to our current under funding. The motion carried by a unanimous aye vote of the Committee members present.

Further under “Communications: Schoolcraft County Treasurer Julie Roscioli gave the Board a breakdown of the current Delinquent Tax Revolving Fund. Schoolcraft County Treasurer Julie Roscioli informed the board that currently we have a balance of \$360,303.00 in DTR. Schoolcraft County Treasurer Julie Roscioli informed the board that this is much less than last year and she would like to see a balance of \$500,000.00 in this fund. Schoolcraft County Treasurer Julie Roscioli encouraged the Board to refrain from using DTR to pay shortage in the current budget.

Further under “Communications: Schoolcraft County Clerk Dan McKinney informed the Board that the Treasurer’s Office needs approval to appropriate the fourth quarter allocation to the Child Care fund in the amount of \$25,000.00 with this money coming from last years fund balance in Child Care. Further, Mr. McKinney noted that Child Care costs at the halfway point for this year are approximately \$94,000.00 and noted that Marcy Spriks informed the Finance Committee that she expects that in the second half of the year an equal amount will be needed. Mr. McKinney said therefore we project a shortfall of approximately \$38,000.00 for child care funding. **It was moved** by Commissioner Ecclesine and was seconded by Commissioner Reiter to authorize the Schoolcraft County Treasurer to appropriate the fourth quarter payment to the Child Care Fund in the amount of \$25,000.00 with the money coming from Child Care Fund Balance from last year. The motion carried by a unanimous aye vote of the Committee members present.

Further under “Communications: Schoolcraft County Clerk Dan McKinney informed the Board that as of May 1, 2011 the Clerk’s Office will no longer be processing passport applications. Mr. McKinney said this is due to changes in requirements from the Department of State which prohibit the distribution of birth records and passports in the same office.

It was moved by Commissioner Ecclesine and was seconded by Commissioner Reiter to adjourn the meeting of the Schoolcraft County Audit Finance Committee at 8:20 PM. The motion carried by unanimous aye vote of the Committee members present.

Daniel J. LaFoilie, Audit/Finance Chairperson

Daniel R. McKinney, County Clerk