

## SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS/AUDIT FINANCE MEETING

The Schoolcraft County Board of Commissioners / Audit Finance Committee met on Thursday, July 28, 2011 in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 7:00 PM. Chairperson Allen Grimm called the meeting to order at 7:00 p.m. The roll was called with the following members present and/or absent:

Present: Chairperson Allen Grimm  
Vice-Chairperson Daniel J. LaFoilie  
Commissioner George Ecclesine  
Commissioner Gerald L. Zellar  
Commissioner Craig Reiter  
Schoolcraft County Clerk Daniel R. McKinney

Absent: None.

Also present: Schoolcraft County Treasurer Julie B. Roscioli

Chairperson Allen Grimm led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved** by Commissioner Ecclesine and was seconded by Commissioner Reiter to approve the minutes of the July 19, 2011 meeting of the Schoolcraft County Board of Commissioners as printed. The motion carried by majority aye vote of the Board members present, with the voting as follows; Commissioner Ecclesine-yes, Commissioner Reiter-yes, Commissioner Zellar-no, Commissioner LaFoilie-yes, Chairperson Grimm-yes. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairperson Allen Grimm asked if there were any additions, deletions or corrections to the printed agenda. Commissioners asked that "Airport Contracts" be deleted from the agenda. **It was moved** by Commissioner Reiter and was seconded by Commissioner Ecclesine to approve the amended agenda. The motion carried by unanimous aye vote of the Board members present.

"Public Hearings": None

"Brief Public Comment": None.

**Old And Unfinished Business**: Commissioner LaFoilie informed the board that payment for smoke

detectors at the jail would be made from the jail repairs line item, but will be approximately \$3,000.00 short. Commissioner LaFoille said we anticipate reimbursement of 50% for this project from MMRMA, and once reimbursed this line item will not be in the hole.

**No further “Old and Unfinished Business”.**

**Under “New Business”:** It was moved by Commissioner Reiter and was seconded by Commissioner Zellar to approve the ORV Grant Application in the amount of \$11,270.75 with no local match. Motion carried by an unanimous aye vote of all members present.

**Further Under “New Business”:** It was moved by Commissioner Reiter and was seconded by Commissioner Zellar to approve the Snowmobile Grant Application in the amount of \$32,533.30 with no local match. Motion carried by an unanimous aye vote of all members present.

**Further Under “New Business”:** It was moved by Commissioner LaFoille and was seconded by Commissioner Ecclesine to authorize the Clerk to draft a Resolution of Congratulations for Sam Harma, Hiawatha Behavioral Health Director, on the occasion of his retirement. The Motion carried by an unanimous aye vote of all members present. {See Resolutions Liber 3, Page 642}.

No further “New Business”.

**Under Committee and Department Reports, the following matters were heard:**

**Commissioner Daniel J. LaFoille:** Along with Commissioner Grimm, met with Jim Lucas from MSU Extension who asked the Board for support of the anticipated millage for MSU. The request is for a secretarial position which the Board indicated they could not fund. Also, Commissioner LaFoille said, there is a request for office space in the courthouse. **It was moved by** Commissioner LaFoille and was seconded by Commissioner Reiter to offer free rent to MSU for a term of five years, with them paying for telephone service and any other services not included in rent, and with the understanding that there will be a 60 day out clause for both parties. The Motion carried by an unanimous aye vote of all members present.

**Commissioner George Ecclesine:** No report.

**Commissioner Gerald Zellar:** No report.

**Commissioner Craig Reiter:** Attended the 911 Meeting, Hospital Board Meeting, Jail Meeting with MDOC and Transit Board Meeting.

**Chairperson Allen Grimm:** Attended the Emergency Food and Shelter Meeting where it was reported that they need a new chairperson. Also attended the MCF Meeting and learned that they are still trying to reduce their bed space from 105 to 100. Attended the EDC Meeting.

**Announcements and Notices:** Schoolcraft County Treasurer Julie Roscioli informed the Board that it is time to renew our liability insurance. Ms. Roscioli indicated that last year our premium was \$90,225.00 and this year it will be \$86,843.00. **It was moved by** Commissioner LaFolle and was seconded by Commissioner Ecclesine to authorize the Treasurer to renew the liability insurance for the County in the amount of \$86,843.00. The Motion carried by an unanimous aye vote of all members present.

**Public Comment:** None.

**Under Communications:** Schoolcraft County Clerk Dan McKinney informed the Board that he has been informed by the Department of Treasury that the Economic Development Corporation cannot ask for a millage themselves, but the Board of Commissioners can ask for a millage and then contract for Economic Development services in the County. Mr. McKinney said the millage language will come before the Board on August 11<sup>th</sup>.

Further under “Communications”: Schoolcraft County Clerk Dan McKinney informed the Board that he has received a letter from Vader & Vader Attorney’s at Law on behalf of Daniel Evonich regarding the snow plowing contract with the County. Mr. McKinney said Mr. Evonich has not been paid for plowing because he has not signed the contract and has not provided the County with a copy of his certificate of insurance as stated in the contract. Mr. McKinney said he consulted with Tim Noble, County Attorney, and Mr. Noble said it is likely that the County will have to pay Mr. Evonich because he has provided a service. Mr. Noble further stated that the County could file suit against Mr. Evonich for expenses incurred for his failure to provide the required documentation. Mr. McKinney said because Mr. Evonich did not provide the County with a copy of his certificate of insurance the County will have to pay Workman’s Compensation approximately \$375.00. Further, Mr. McKinney pointed out that two years ago Mr. Evonich did provide a signed copy of the contract

and a certificate of liability insurance so he knows what is required. Mr. McKinney said Mr. Noble agrees that sending a letter to Mr. Evonich's attorney explaining the situation may be a good idea. Mr. McKinney provided the Board with a draft of this letter. **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Reiter to authorize the Clerk to send a letter to Vader & Vader Attorneys at Law regarding Daniel Evonich's failure to comply with elements of the Snow Plow Contract. The Motion carried by an unanimous aye vote of all members present. Further, the Board agreed to revisit this issue at August 16<sup>th</sup> Board Meeting.

Further under "Communications": Schoolcraft County Clerk Dan McKinney informed the Board that he has provided them all with a copy of a letter from MERS indicating that on July 1, 2012 all municipalities will be required to be 100% funded in order to approve any enhanced benefits for its employees.

Further under "Communications": Schoolcraft County Clerk Dan McKinney informed the Board that he has learned that MERS is requiring a set payment amount for Retirement Divisions for the Department Heads and for Jail Employees because of the change to B-2 for new hires. Mr. McKinney said this amounts to an increase for percentage pay of \$6,000.00 for the Department Head Division and approximately \$13,000.00 for the Jail Division. Mr. McKinney said he talked to MERS representatives about this and the County can opt for a blended rate for each of the new B-2 and old B-4 divisions. This would allow for lower payments. Tony Rajenovich from MERS said by doing the blended rate it will not under-fund us, but will take longer to make up the projected difference created going to the B-2 for new hires. Commissioners agreed that the Finance Committee along with the Clerk will have a conference call with MERS to explore this matter before making any decisions.

Further under "Communications": Chairperson Grimm read a letter from Mrs. Winifred Blake praising the services she received from Equalization Director Paul Wood. Chairperson Grimm asked that a copy of this letter be placed in Mr. Wood's personnel file.

No further "Communications".

Audit Finance Chairperson Daniel J. LaFoilie called the Audit Finance Meeting to order at 7:50 P.M.

**Purchase Requisitions: It was moved by** Commissioner Ecclesine and was seconded by Commissioner Grimm to approve a purchase requisition from District Court in the amount of \$430.00 for file folders and

various other office supplies which is budgeted. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Ecclesine and was seconded by Commissioner Reiter to approve a purchase requisition from Juvenile Court in the amount of \$190.98, which excludes mileage (the Board is directing that they use the County Van) for conference costs. The motion carried by a majority aye vote of all members present, with the voting as follows; Commissioner Ecclesine-yes, Commissioner Reiter-yes, Commissioner Zellar-no, commissioner LaFoille-yes, chairperson Grimm-yes.

**It was moved by** Commissioner Grimm and was seconded by Commissioner Ecclesine to approve a purchase requisition from The Prosecuting Attorney in the amount of \$176.29 for envelopes. The motion carried by a unanimous aye vote of all members present.

Finance Chairperson LaFoille informed the Board they we have received another bill from GS&M which is not clear. Chairperson LaFoille said we have paid in full \$7,500.00 and an additional \$1,488.76 for expenses. Chairperson LaFoille said there is no explanation on the invoice and it doesn't make sense to him. Commissioner Reiter informed the board that when they met with MDOC he and Commissioner Grimm were informed that while working on the County's behalf as intermediary GS&M repeatedly asked MDOC to put more pressure on Schoolcraft County to complete jail repairs. The board agreed this is the exact opposite of what GS&M were enlisted to do. Commissioners agreed that the Finance Committee and the Clerk should meet with Tim Noble to discuss a course of action regarding the current billing.

**It was moved by** Commissioner Ecclesine and was seconded by Commissioner Zellar to approve budget adjustments numbered [249-11](#) through [278-11](#) . The motion carried by unanimous aye vote of the Board members present.

**It was moved by** Commissioner Ecclesine and was seconded by Commissioner Reiter to approve the claims and vouchers numbered [3275](#) through [3436](#). The motion carried by unanimous aye vote of the Board members present. Chairperson LaFoille noted that a previously approved payment to Air BP for fuel at the Airport has changed and the amount due is \$19,583.99. The Board signed this voucher approving payment.

**Chairperson LaFoille** noted that an exhaust fan for the Jail was purchased in the amount of \$300.00 and

this did not go through proper channels. Chairperson LaFoille reminded Commissioners to make sure they do not approve claims without going through proper channels.

**It was moved** by Commissioner Ecclesine and was seconded by Commissioner Reiter to adjourn the meeting. The motion carried by unanimous aye vote of the Board members present. The meeting was adjourned at 8:10 P.M.

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Allen Grimm, Chairperson  
Schoolcraft County Board Of Commissioners

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Daniel J. LaFoille, Sr., Audit Finance Chairperson  
Schoolcraft County Board Of Commissioners

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Daniel R. McKinney, County Clerk