

**NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING
And AUDIT/FINANCE MEETING**

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on **Thursday, April 10, 2025**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:00 P.M.** The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: March 27, 2025, Board and Audit-Finance Meeting
April 3, 2025, Meeting of the Whole Meeting
5. Approval of agenda
6. Public Hearings:
7. Brief Public Comment:
8. Old and unfinished business:
9. New Business:
 - Equalization Report – L-4024 Assessed and Equalized Valuations
 - Schoolcraft County Road Commission Annual Report
 - Zoning Board of Appeals & Planning Commission Resignation Acceptance
 - Indian Lake Authority Board Appointment – Thompson Township Recommendation
 - Audit-Finance Committee Report and Action Items
10. Committee and department reports
11. Announcements and notices
12. Public Comment
13. Commissioner's Comments
14. Communications
15. Audit Claims and Vouchers
16. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

Paul Walker ,

Paul Walker, Chairperson
Schoolcraft County Board of Commissioners

Daniel P. Hoholik ,

Daniel P. Hoholik, Chairperson Audit-Finance
Schoolcraft County Board of Commissioners

Public may view this meeting via zoom (listening purposes only), no public comment or interaction via zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/5117745749>

Meeting ID: 511 774 5749

Passcode: 987456

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner's Board Meeting / Audit Finance Meeting met on Thursday, March 27, 2025, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:00 p.m. The roll was called with the following members present and/or absent:

Present: Commissioner Craig Reiter
 Commissioner Bruce Birr
 Commissioner Troy Bassett
 Commissioner Paul Walker
 Commissioner Daniel P. Hoholik
 Schoolcraft County Clerk Beth A. Edwards

Absent: None

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to approve the minutes of March 13, 2025, Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. Commissioner Paul Walker asked to add Temporary Zoning Administrator and Zoning Discussion, Temporary House Ramps through Community Action, Schoolcraft Medical Care Facility Application for Waiver: Defined Benefit Pension Retirement System, and CUPPAD Materials Management Board Schoolcraft County Business Appointment. **It was moved** by Commissioner Bruce Birr and was seconded by Commissioner Troy Bassett to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

Public Hearings: None

Public Comment: Jane Kopecky, Historical Society, addressed proposed 2% funding grant from Sault Ste Marie Tribe of Chippewa Indians for Interpretive Signs at Pioneer Park.

Unfinished Business: None

“New Business”:

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to appoint Corey Barr as Schoolcraft County Contracted Temporary Zoning Administrator paid from Zoning Fees minus Administration Fees. The motion carried by a unanimous aye vote of the Board members present.

Zoning Administrator hiring, history of the position (part-time, contracted, full-time), full-time verses part-time, defined benefit or defined contribution for MERS, members of the Planning Commission containing a representative from each township, and non-zoned county would reduce the tax base all were discussed. Consensus of discussion was Personnel Committee will continue to look and interview for a Zoning Administrator, and there will be a Meeting of the Whole on April 3, 2025, at 4 p.m. inviting all townships to discuss the Zoning Administration of Schoolcraft County.

Commissioner Paul Walker briefly gave an update on the Indian Lake Authority, Gulliver Lake Authority, McDonald Lake Authority activities.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to appoint Kent LaCroix to the Commission on Aging Board, term expiring 12/31/2028. Roll call vote: Troy Bassett, yes; Bruce Birr, yes; Daniel P. Hoholik, abstain, Craig Reiter, yes; Paul Walker, yes. The motion carried by a majority aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to approve the Letter of Support for Highline expansion in Schoolcraft County beyond the original grant boundaries and authorize Paul Walker, Board Chairman to sign the document. The motion carried by a unanimous aye vote of the Board members present.

Commissioner Craig Reiter addressed the need in Schoolcraft County for portable house wheelchair ramps, UPCAP is looking to apply for a grant to purchase four to five of these ramps but would need someplace to store them when not in use. Currently Schoolcraft County has one ramp and there are four people on the waiting list for that ramp.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve and submit the Application for Waiver: MERS Defined Benefit Pension Retirement System for the Schoolcraft Medical Care Facility and authorize Paul Walker, Board Chairman to sign the document. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Bruce Birr and was seconded by Commissioner Troy Bassett to appoint Brad Zellar, as the Schoolcraft County Business, on the Materials Management Planning Committee. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Craig Reiter to approve the Schoolcraft County Historical Society 2% Funding Application from the Sault Ste. Marie Tribe of Chippewa Indians for Submission and Letter of Support for the project, authorize Paul Walker, Board Chairman to sign both documents. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Bruce Birr and was seconded by Commissioner Troy Bassett to approve the Local Corrections Officer Training Grant Application in the amount of \$3,638.24 to send an untrained corrections officer for training in May 2025, and authorize Paul Walker, Board Chairman, to sign the application. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Paul Walker to approve payment of the Gulliver Lake Authority Attorney bills and Spicer Group bill as well as Indian Lake Authority Attorney Bill, to be reimbursed by the respective Lake Authority Boards. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Paul Walker to approve the Spicer Group / Gulliver Lake Seepage & Settlement Mitigation Investigation Phase Contract in the amount \$11,000 as approved by the Gulliver Lake Authority Board, and to be reimbursed by the Lake Authority Board. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve the Fishbeck proposal for Schoolcraft County Brownfield Authority requiring document preparation, approving an additional charge in the amount of \$300 to the original contract for the document preparation from the memo findings through the original contract, and authorize Paul

Walker, Board Chairman, to sign any necessary documents. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Craig Reiter to waive the building code fee for a home planned to be built in the City of Manistique by the Delta-Schoolcraft ISD starting in the Spring 2025. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve an Amendment to the UPWARD Talent (MI Works) Lease decreasing their lease to 1008 sq. ft. (only room 264), no other terms of the agreement are changed. The yearly lease amount would decrease by \$14,630.76, and authorize Paul Walker, Board Chairman, to sign the Lease amendment. Roll call vote: Paul Walker, yes; Troy Bassett, yes; Bruce Birr, yes; Craig Reiter, no; Daniel P. Hoholik, yes. The motion carried by a majority aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to approve the Karhu Cyber Contract for Vulnerability Assessment, Penetration Test, Vulnerability Remediation and Security Awareness Training in the amount of \$18,000 (MMRMA has a grant for 50% and Vulnerability Remediation at 100% - leaving Schoolcraft County Cost at \$6,500), and authorize Paul Walker, Board Chairman, to sign contract. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Paul Walker to approve the Schoolcraft County Materials Management Planning Grant Budget for FY24-25. The motion carried by a unanimous aye vote of the Board members present.

Under Committee and Department Reports, the following matters were heard:

Commissioner Daniel P. Hoholik: attended Courthouse Security, Planning Commission, and Audit-Finance Committee meetings.

Commissioner Craig Reiter : attended Community Action and MAC Committee meetings.

Commissioner Paul Walker: attended Audit-Finance Committee meeting.

Commissioner Bruce Birr: attended Conservation District, Manistique Township, Schoolcraft Transit Authority, CUPPAD, Manistique City Council, and the Pipeline Seminar meetings.

Commissioner Troy Bassett: attended Courthouse Security meetings.

Corey Barr, City Manager, gave an update on the Houghton Street project.

Jane Kopecky, Historical Society, gave an update on the moved Building.

Heather LaLonde, County Treasurer, stated that there were 23 properties to pay taxes by Monday or foreclosure would happen on those properties.

Announcements and Notices: None

Public Comment: Jan Hooker addressed electric car charging stations, Jack Bergman coming for a town hall meeting, and the Opioid Money.

Commissioner's Comment: Craig Reiter addressed the Opioid Money and providing the Botvin Program to the schools.

Paul Walker addressed the Vietnam War Program this coming Saturday at noon at the VFW.

Communications: Daniel P. Hoholik, Vice Chairman, presented a Certificate of Appreciation to Paul Walker from the LMAS Board of Health for four years of outstanding service to the board.

Paul Walker stated a Meeting of the Whole will be set up for April 3, 2025, at 4 p.m. to discuss the Zoning Administration in Schoolcraft County. There should be an invitation sent to all townships in Schoolcraft County.

At 6:23 p.m., meeting was turned over to Daniel P. Hoholik, Audit-Finance Chairman.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve the claims and vouchers numbered **1829 through 1930**, inclusive. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to approve the budget adjustments numbered **25-61 through 25-84**, inclusive. The motion carried by unanimous aye vote of the Board members present.

At 6:25 p.m., the meeting was turned back over to Chairman Paul Walker. Chairman Paul Walker asked if there was any further business to come before the Board.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to adjourn. The motion carried by a unanimous aye vote of the Board members present.

Chairman Paul Walker adjourned the Board and Audit Finance Meeting at 6:26 p.m.

Beth A. Edwards, County Clerk

Approved: _____

DRAFT

SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS

MEETING OF THE WHOLE

The Schoolcraft County Board of Commissioners met on Thursday, April 3, 2025, for a MEETING OF THE WHOLE in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 4:00 p.m. The meeting was called to order and roll was taken:

Present: Commissioner Craig Reiter
Commissioner Troy Bassett
Commissioner Daniel P. Hoholik
Beth A. Edwards, Clerk

Absent: Commissioner Bruce Birr and Commissioner Paul Walker

Pledge of Allegiance was led by Commissioner Daniel P. Hoholik.

Commissioner Daniel P. Hoholik advised of the purpose of the Meeting of the Whole.

Public Comment: None

Discussion:

At 4:07 Commissioner Paul Walker joined the meeting.

Troy Bassett - discussed the status of the Zoning Department as currently run by the County zoning for all the townships in the County. The expense to Schoolcraft County and the need for the Townships to assist with these expenses as it is a Township Statutory Duty. Craig Reiter gave the history of the zoning department. Daniel P. Hoholik addressed that we are looking forward to next fiscal year for funding. Townships need to give something. Troy Bassett stated that the townships just completed their budget for this year and the County Board is aware of that. Paul Walker stated for growth we need zoning in the County. Craig Reiter addressed the city having their own zoning. Kelly Silkworth asked if the County had done a poll with townships regarding township input? Troy Bassett replied, that is what this meeting is for. Julie Norton asked about number of permits and Beth Edwards responded with the number of permits for each township last fiscal year. Julie Norton agreed that zoning is important. Daniel P. Hoholik addressed the Zoning Administration and the Planning Commission work as one. Daniel P. Hoholik and Paul Walker addressed the pay for the Zoning Administrator which is underpaid. Pat Carley addressed prior work by Craig Reiter to have an aerial leaf off fly over and compare from year to year for new construction. Bonnie Elliot asked how many members are currently on the Planning Commission. Currently 7 members and it can be as many as 11 members, which the County Board would look at having a member of each Township if there is contribution to the expense. Sam Pfeiffer addressed a Blight Ordinance by the County to take care of the blight in the townships. Pat Carley stated that only the Townships can issue a Blight Ordinance and then need to police that themselves.

Public Comment: None

Next Meeting: June 2025

Adjournment: Meeting of the Whole was adjourned by Commissioner Daniel P. Hoholik at 4:45 p.m.

Beth A. Edwards, County Clerk

Approved: _____

DRAFT

COUNTY

Statement of acreage and valuation in the year 2025 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Number of Acres Assessed (Col. 1) Acres Hundredths	Total Real Property Valuations (Totals from pages 2 and 3)		Personal Property Valuations		Total Real Plus Personal Property	
		(Col. 2) Assessed Valuations	(Col. 3) Equalized Valuations	(Col. 4) Assessed Valuations	(Col. 5) Equalized Valuations	(Col. 6) Assessed Valuations	(Col. 7) Equalized Valuations
Doyle Township	98,486.00	88,851,940	88,851,940	6,150,600	6,150,600	95,002,540	95,002,540
Germfask Township	45,843.00	27,177,310	27,177,310	4,786,959	4,786,959	31,964,269	31,964,269
Hiawatha Township	185,996.00	114,728,100	114,728,100	12,549,100	12,549,100	127,277,200	127,277,200
Inwood Township	81,072.00	81,241,600	81,241,600	7,276,936	7,276,936	88,518,536	88,518,536
Manistique City	2,161.00	78,669,800	78,669,800	5,068,900	5,068,900	83,738,700	83,738,700
Manistique Township	98,315.00	86,682,201	86,682,201	7,346,000	7,346,000	94,028,201	94,028,201
Mueller Township	56,079.00	63,158,400	63,158,400	8,674,733	8,674,733	71,833,133	71,833,133
Seney Township	137,833.00	22,658,600	22,658,600	3,010,332	3,010,332	25,668,932	25,668,932
Thompson Township	75,576.00	115,008,732	115,008,732	3,709,144	3,709,144	118,717,876	118,717,876
Totals for County	781,361.00	678,176,683	678,176,683	58,572,704	58,572,704	736,749,387	736,749,387

Personal and Real Totals

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF _____ COUNTY

WE HEREBY CERTIFY that section one column one is a true statement of the number of acres of land in each township and city in _____ County.

WE FURTHER CERTIFY that section one is a true statement of the value of real property and of the personal property in each township and city in _____ County in the year _____ as assessed and of the valuation of the real property and personal property in each township and city in said county as equalized by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that section two is a true statement of the equalized valuations of real property classifications in each township and city in _____ County in the year _____ as determined by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that section three is a true statement of the assessed valuations, approved by the Board of Review, of real property classifications in each township and city in _____ County in the year _____ as determined by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State of Michigan.

These certifications are made on the _____ day of April _____, at a meeting of said board held pursuant to the provisions of MCL 209.1 - 209.8.

Signed this _____ day of _____.

Chairperson of Board of Commissioners

Equalization Director

Clerk of Board of Commissioners

INSTRUCTIONS FOR COMPLETING THE 608 (L-4024) ASSESSED AND EQUALIZED VALUATIONS WORKSHEET

This form is due on or before the first Monday in May to the State Tax Commission (STC) (MCL 209.5 (2)) by attaching a signed L-4024 into the Michigan Equalization Gateway (MEG) filing cabinet and submitting the L-4024 form in the MEG county portal by following the instructions below.

The MEG system will autogenerate the L-4023 following the successful save and submission of all local unit L-4018 and L-4022AV forms by the county and the acceptance of those forms by Property Services Divisions (PSD) staff. MEG will auto-generate the L-4024 form upon the successful save and submission of the L-4023 form by the county and the acceptance of the L-4023 form by PSD staff. All data on the L-4024 is populated from the previously submitted L-4023, except for the number of acres. Counties must manually enter the assessable acreage for each local unit.

The county must review, in the MEG county portal the L-4024 valuation data for each local unit as well as the county totals. The county shall verify the valuation and acreage data in the MEG county portal then save the L-4024 in the L-4024 form module thereby creating an L-4024 PDF rendering. The county shall print this PDF rendering and present it to your County Board of Commissioners for signing during their equalization session.

MCL 209.5 requires the Equalization Director and the Chairperson and Clerk of the County Board of Commissioners to sign the L-4024. After signing, scan and upload the signed form to the filing cabinet in the MEG county portal. After the paper copy of the L-4024 has been signed, scanned and uploaded to the filing cabinet in MEG, submit the L-4024 in the MEG county portal. Once submitted, the L-4024 report will be locked in MEG. To make subsequent changes please contact the Property Services Division at equalization@michigan.gov.

clerk schoolcraftcounty.us

From: Keith Jacobsen <keithjjacobsen@icloud.com>
Sent: Monday, March 24, 2025 4:59 PM
To: clerk schoolcraftcounty.us
Subject: ZBA & Planning Commission

Ms. Edward's,

I am have decided to resign from the Schoolcraft County Zoning Board of Appeals and the Planning Commission effective immediately.

Sincerely,

Keith Jacobsen

Thompson Township
PO Box 174, Pine Street US 2
Manistique, Michigan 49854
Phone (906) 341-5761
Website www.thompson townshipmi.com

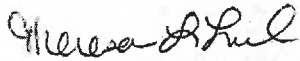
March 27, 2025

Schoolcraft County Clerk
Att: Beth Edwards
300 Walnut Street, Rm 164
Manistique, MI. 49854

To: Indian Lake Authority Board & Schoolcraft County Clerk,

At our monthly meeting March 25, 2025, the Thompson Township Board recommend Robin LaCroix to be our representative for Indian Lake Level Board. Motion was made by Theresa Lund, Supervisor, 2nd, by Rebecca Baker, Trustee, passed 4 Yes, 0 No.

Sincerely yours,



Theresa Lund

NOTICE OF COMMITTEE MEETING

PLEASE TAKE NOTICE that there will be a meeting of the *Audit-Finance Committee* of the Schoolcraft County Board of Commissioners on **Monday, April 7, 2025, at 3:30 p.m.** in the 1st Floor Conference Room, Schoolcraft County Courthouse, Manistique, Michigan.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion:
 - Army Tank Conditional Deed of Gift – Army Donations Program
 - FY26 County Veterans Service Fund Grant Application
 - Zoning Administrator Hourly/Salary Amount (Personnel Com Notes)
 - Budget Review
 - Any other business brought before committee
5. Public Comment
6. Adjournment

and to take up and consider any other matter which may lawfully come before the Board at this time.

Daniel P. Hoholik

Dated: April 4, 2025

Daniel P. Hoholik, Audit-Finance Committee Chairman
Schoolcraft County Commissioner