

**NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING
And AUDIT/FINANCE MEETING**

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on **Thursday, April 24, 2025**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:00 P.M.** The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: April 17, 2025, Special Board Meeting

5. Approval of agenda
6. Public Hearings:
7. Brief Public Comment
8. Old and unfinished business
9. New Business:

Indian Lake/Gulliver/McDonald Lake Authority Update
Equalization Report - L-4024 Assessed and Equalized Valuation
Mike Powers - Materials Management Presentation
Audit/Finance Committee Recommendations/Action Items

10. Committee and department reports
11. Announcements and notices
12. Public Comment
13. Commissioner's Comments
14. Communications
15. Audit Claims and Vouchers
16. Budget Adjustments
17. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

Paul Walker _____

Paul Walker, Chairperson
Schoolcraft County Board of Commissioners

Daniel Hoholik _____

Daniel Hoholik, Chairperson Audit-Finance
Schoolcraft County Board of Commissioners

Public may view this meeting via zoom (listening purposes only) no public comment or interaction via zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/5117745749>

Meeting ID: 511 774 5749

Passcode: 987456

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
SPECIAL BOARD MEETING**

The Schoolcraft County Board of Commissioner's Board met on Thursday, April 17, 2025, in the 1st Floor Conference Room of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 12:00 p.m. The roll was called with the following members present and/or absent:

Present: Commissioner Craig Reiter
Commissioner Bruce Birr
Commissioner Troy Bassett
Commissioner Paul Walker
Schoolcraft County Clerk Beth A. Edwards

Absent: Commissioner Daniel P. Hoholik (excused)

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to approve the April 10, 2024, Board and Audit-Finance Meeting Minutes. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Bruce Birr and was seconded by Commissioner Troy Bassett to approve the agenda as printed. The motion carried by a unanimous aye vote of the Board members present.

Brief Public Comment: None

Unfinished Business: None

New Business:

It was moved by Commissioner Troy Bassett and seconded by Commissioner Craig Reiter to turn the meeting over to Commissioner Troy Bassett for the meeting of the whole – Medical Examiner Contract. The motion carried by a unanimous aye vote of the Board members present.

Tim Noble addressed recent issues that affect our contract with Medical Institute of Forensic Science & Medicine, one payment left on contract of \$2,500, and cause in his opinion to cancel

the contract to medical examiner services. Tim Noble suggests a letter terminating the contract for their breach of contract and in the same letter give notice to terminate the contract for no cause in the event we were sued and the Court found that they were not in breach of contract.

Beth Edwards clarified the Board of Commissioners appoint the Medical Examiner and if truly Dr. Kahn resigned on April 15, 2025, we are currently without a medical examiner. There has been no communication from MIFSM regarding this issue. In addition to the phone call with Brian Bosley, Dickinson County Administrator, this morning which including Tim Noble, she also had contacted Mid-Michigan Medical Examiner Group, and they would be willing to help if Dickinson County could not until there is a formal plan.

Sheriff Charles Willour talked with Dr. Martin J. Cristanelli, MD (Dickinson County) and he is willing to take Schoolcraft County Medical Examiner on for six months as well as provide autopsies if needed. Dr. Cristanelli advised that possibly working with Alger County to get a joint Medical Examiner.

Beth Edwards stated that Brian Bosley, Dickinson County Administrator, is on Zoom and he has stated that they are willing to take Schoolcraft County on for 6 months.

Tim Noble advised that his advice would be to immediately start working with Dickinson County to work out the details.

Troy Bassett addressed Brian Bosley regarding fees.

Discussion regarding past practices.

Cory Barr asked about payment for the past Medical Examiner.

Tim Russell agreed with everything that had been said. Also addressed the transport from scene to Sheriff's Department and serving the public.

Sheriff Willour addressed original verbal agreement that individuals would not wait for autopsies/transport longer than 24 to 48 hours. That has not happened.

There was discussion regarding procedures, situations, and how the situation dictates procedure.

It was moved by Commissioner Bruce Birr and was seconded by Commissioner Craig Reiter to adjourn the meeting of the whole. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to resume the Special Board meeting. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Bruce Birr to authorize Timothy Noble to author and send a letter to MIFSM to terminate the Medical Examiner Contract for cause, effective immediately, and also notice for no cause (180-day notice) in case no cause is found. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to appoint Martin J. Cristanelli, MD, Schoolcraft County Medical Examiner, effective immediately for a term of six (6) months. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to start working on a contract with Dickinson County. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to establish a Medical Examiner Task Force to include City of Manistique, Sheriff, Prosecutor, Personnel Committee Chairman, and Schoolcraft Memorial Hospital. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to hire Ed Unger as Medical Examiner Investigator for \$150 and mileage per investigation effective immediately. The motion carried by a unanimous aye vote of the Board members present.

Transportation from scene to Sheriff's Department and to Autopsy was discussed and will be moved to the next Audit/Finance Committee Meeting.

Public Comment: Dixie Anderson addressed medical examiner issues and communication.

Sheriff Willour thought the taskforce would help with communication.

Tim Noble addressed problems with the company verses contract violation issues.

Commissioner's Comment: Craig Reiter addressed the medical examiner and feel the County has moved in a good direction.

Troy Bassett addressed the medical examiner and moving forward.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to adjourn. The motion carried by a unanimous aye vote of the Board members present.

Chairman Paul Walker adjourned the Board and Audit Finance Meeting at 12:43 p.m.

Beth A. Edwards, County Clerk

Approved: _____

Schoolcraft

COUNTY

Statement of acreage and valuation in the year 2025 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Number of Acres Assessed (Col. 1) Acres Hundredths	Total Real Property Valuations (Totals from pages 2 and 3)		Personal Property Valuations		Total Real Plus Personal Property	
		(Col. 2) Assessed Valuations	(Col. 3) Equalized Valuations	(Col. 4) Assessed Valuations	(Col. 5) Equalized Valuations	(Col. 6) Assessed Valuations	(Col. 7) Equalized Valuations
Doyle Township	98,486.00	88,851,940	88,851,940	6,150,600	6,150,600	95,002,540	95,002,540
Germfask Township	45,843.00	27,177,310	27,177,310	4,786,959	4,786,959	31,964,269	31,964,269
Hiawatha Township	185,996.00	114,728,100	114,728,100	12,549,100	12,549,100	127,277,200	127,277,200
Inwood Township	81,072.00	81,241,600	81,241,600	7,276,936	7,276,936	88,518,536	88,518,536
Manistique City	2,161.00	78,669,800	78,669,800	5,068,900	5,068,900	83,738,700	83,738,700
Manistique Township	98,315.00	86,682,201	86,682,201	7,346,000	7,346,000	94,028,201	94,028,201
Mueller Township	56,079.00	63,158,400	63,158,400	8,674,733	8,674,733	71,833,133	71,833,133
Seney Township	137,833.00	22,658,600	22,658,600	3,010,332	3,010,332	25,668,932	25,668,932
Thompson Township	75,576.00	115,008,732	115,008,732	3,709,144	3,709,144	118,717,876	118,717,876
Totals for County	781,361.00	678,176,683	678,176,683	58,572,704	58,572,704	736,749,387	736,749,387

Personal and Real Totals

The instructions for completing this form are on the reverse side of page 3.

Schoolcraft

COUNTY

Statement of acreage and valuation in the year 2025 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

	Real Property Equalized by County Board of Commissioners						
Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Doyle Township	411,200	1,154,800	221,200	87,064,740			88,851,940
Germfask Township	3,601,900	1,507,000		22,068,410			27,177,310
Hiawatha Township	742,500	1,675,900	645,000	111,664,700			114,728,100
Inwood Township	3,394,100	2,093,300		75,754,200			81,241,600
Manistique City		24,596,900	2,359,600	51,713,300			78,669,800
Manistique Township	532,700	2,912,200	431,600	82,805,701			86,682,201
Mueller Township		2,332,700	10,928,900	49,896,800			63,158,400
Seney Township		1,414,000		21,244,600			22,658,600
Thompson Township	537,600	3,150,800	322,400	110,997,932			115,008,732
Totals for County	9,220,000	40,837,600	14,908,700	613,210,383	0	0	678,176,683

Real Property Equalized

Assessed Valuations - REAL

The instructions for completing this form are on the reverse side of page 3.

Schoolcraft

COUNTY

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Statement of acreage and valuation in the year 2025 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

[illegible]

Real Property Assessed

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF _____ COUNTY

WE HEREBY CERTIFY that section one column one is a true statement of the number of acres of land in each township and city in _____ County.

WE FURTHER CERTIFY that section one is a true statement of the value of real property and of the personal property in each township and city in _____ County in the year _____ as assessed and of the valuation of the real property and personal property in each township and city in said county as equalized by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that section two is a true statement of the equalized valuations of real property classifications in each township and city in _____ County in the year _____ as determined by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that section three is a true statement of the assessed valuations, approved by the Board of Review, of real property classifications in each township and city in _____ County in the year _____ as determined by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State of Michigan.

These certifications are made on the _____ day of April _____, at a meeting of said board held pursuant to the provisions of MCL 209.1 - 209.8.

Signed this _____ day of _____.

Chairperson of Board of Commissioners

Equalization Director

Clerk of Board of Commissioners

INSTRUCTIONS FOR COMPLETING THE 608 (L-4024) ASSESSED AND EQUALIZED VALUATIONS WORKSHEET

This form is due on or before the first Monday in May to the State Tax Commission (STC) (MCL 209.5 (2)) by attaching a signed L-4024 into the Michigan Equalization Gateway (MEG) filing cabinet and submitting the L-4024 form in the MEG county portal by following the instructions below.

The MEG system will autogenerate the L-4023 following the successful save and submission of all local uni L-4018 and L-4022AV forms by the county and the acceptance of those forms by Property Services Divisions (PSD) staff. MEG will auto-generate the L-4024 form upon the successful save and submission of the L-4023 form by the county and the acceptance of the L-4023 form by PSD staff. All data on the L-4024 is populated from the previously submitted L-4023, except for the number of acres. Counties must manually enter the assessable acreage for each local unit.

The county must review, in the MEG county portal the L-4024 valuation data for each local unit as well as the county totals. The county shall verify the valuation and acreage data in the MEG county portal then save the L-4024 in the L-4024 form module thereby creating an L-4024 PDF rendering. The county shall print this PDF rendering and present it to your County Board of Commissioners for signing during their equalization session.

MCL 209.5 requires the Equalization Director and the Chairperson and Clerk of the County Board of Commissioners to sign the L-4024. After signing, scan and upload the signed form to the filing cabinet in the MEG county portal. After the paper copy of the L-4024 has been signed, scanned and uploaded to the filing cabinet in MEG, submit the L-4024 in the MEG county portal. Once submitted, the L-4024 report will be locked in MEG. To make subsequent changes please contact the Property Services Division at equalization@michigan.gov.

NOTICE OF COMMITTEE MEETING

PLEASE TAKE NOTICE that there will be a meeting of the *Audit-Finance Committee* of the Schoolcraft County Board of Commissioners on **Monday, April 21, 2025, at 3:30 p.m.** in the 1st Floor Conference Room, Schoolcraft County Courthouse, Manistique, Michigan.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion:

- USDA Unified Branding Quarterly Financial Report & Project Performance Activity Report
- Medical Examiner Interim Contract
- Medical Examiner – transport van
- Commissioner Per Diem for Lake Authority Boards
- Budget Review
- Any other business brought before committee

5. Public Comment
6. Adjournment

and to take up and consider any other matter which may lawfully come before the Board at this time.

Daniel P. Hoholik

Dated: April 17, 2025

Daniel P. Hoholik, Audit-Finance Committee Chairman
Schoolcraft County Commissioner