

**NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING  
And AUDIT/FINANCE MEETING**

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on **Thursday, December 11, 2025**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:30 P.M.**  
The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: November 25, 2025, Board and Audit-Finance Meeting  
November 25, 2025, Closed Session
5. Approval of agenda
6. Public Hearings: None
7. Brief Public Comment:
8. Unfinished business:
9. New Business:
  - Indian Lake/McDonald Lake/Gulliver Lake Authorities UPDATE
  - Appointment Schoolcraft County Land Bank Authority (1)
  - Appointment Schoolcraft County Planning Commission (2)
  - PA 152 Opt-Out
  - Organizational Meeting in January – set the date
  - Policy and Procedure Update (December 26)
  - City of Manistique Tower Request
  - Green Pickup Truck
  - Audit-Finance Committee Report and Action Items
10. Committee and department reports
11. Announcements and notices
12. Public Comment
13. Commissioner's Comments
14. Communications
15. Audit Claims and Vouchers
16. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

Paul Walker

Paul Walker, Chairperson  
Schoolcraft County Board of Commissioners

Daniel P. Hoholik

Daniel P. Hoholik, Chairperson Audit-Finance  
Schoolcraft County Board of Commissioners

Zoom viewing has been ended until further notice. Available only by request and/or invitation by contacting [clerk@schoolcraftcounty.us](mailto:clerk@schoolcraftcounty.us) in advance of scheduled meeting. Request must be made 24 hours prior to scheduled meeting.

## **SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner's Board Meeting / Audit Finance Meeting met on Tuesday, November 25, 2025, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:30 p.m. The roll was called with the following members present and/or absent:

Present:      Commissioner Craig Reiter  
                  Commissioner Bruce Birr  
                  Commissioner Troy Bassett  
                  Commissioner Paul Walker  
                  Commissioner Daniel P. Hoholik  
                  Schoolcraft County Clerk Beth A. Edwards

Absent:      None

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved** by Commissioner Bruce Birr and was seconded by Commissioner Craig Reiter to approve the minutes of November 13, 2025, Board/Audit Meeting of the Schoolcraft County Board of Commissioners. There was discussion. Roll Vote: Bruce Birr, yes; Craig Reiter, yes; Troy Bassett, no; Daniel P. Hoholik, abstain; Paul Walker, yes. The motion carried by majority aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. Commissioner Paul Walker asked to add December 26 as a Holiday and Temporary Building Inspector. **It was moved** by Commissioner Bruce Birr and was seconded by Commissioner Craig Reiter to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

**Public Hearings:** None

**Public Comment:** None

**Unfinished Business:** None

**New Business:** Indian Lake Authority, McDonald Lake Authority, and Gulliver Lake Authority updates were given.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to make December 26 a holiday when it falls on a Friday and add it to the Policy and Procedure Manual to match the AFSCME Union Contract with that regards. There was discussion. Motion was revised. **It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to make December 26, 2025, a holiday for non-union workers and move the Policy and Procedure Manual proposed amendment to the Personnel Committee for review. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to approve the Contract with Jack Smith as Temporary Building Code Inspector for Schoolcraft County and allow Paul Walker, Board Chairman, to sign said contract. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett to go into closed session for Union Negotiation Parameters. Motion withdrawn.

Closed session moved to 16.5 on the agenda

**Under Committee and Department Reports, the following matters were heard:**

**Commissioner Daniel P. Hoholik:** attended Medical Care Facility meeting.

**Commissioner Craig Reiter :** attended Beneficiary Advisory Council for the State of Michigan, Community Mental Health, Commission on Aging, Community Mental Health Legislative, and Michigan Association of Counties meetings.

**Commissioner Paul Walker:** attended Sheriff's Department, Planning Commission, Schoolcraft Memorial Hospital, and City Council.

**Commissioner Bruce Birr:** attended City Council, Commission on Aging, Manistique Township, Public Transit Authority, and City EMS meetings.

**Commissioner Troy Bassett:** attended Sheriff's Department meeting.

Sheriff Charlie Willour addressed jail count at six.

Heather LaLonde, County Treasurer, stated Winter Tax bills will be going in the mail.

**Announcements and Notices:** None

**Public Comment:** Janic Hooker addressed Headstart Closing and Schoolcraft Memorial stepping up during the shutdown.

**Commissioner's Comment:** Commissioner Daniel P. Hoholik addressed the next Indian Lake Authority Meeting will be Wednesday, December 10, 2025, at 3:30 p.m.

Paul Walker addressed resolving McDonald Lake issues.

Bruce Birr addressed the jail.

Troy Bassett wished everyone a safe and happy holiday.

**Communications:** None.

At 6:06 p.m., meeting was turned over to Daniel P. Hoholik, Audit-Finance Chairman.

**It was moved** by Commissioner Bruce Birr and was seconded by Commissioner Paul Walker to approve the claims and vouchers numbered **4127 through 4193**, inclusive. The motion carried by unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to approve the budget adjustments numbered **26-4 through 26-16**, inclusive. The motion carried by unanimous aye vote of the Board members present.

At 6:07 p.m., the meeting was turned back over to Chairman Paul Walker. Chairman Paul Walker asked if there was any further business to come before the Board.

At 6:08 p.m. It was moved by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to go into closed session for Union Negotiation Discussion. The motion carried by a unanimous aye vote of the Board members present.

At 6:30 p.m. It was moved by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to go back into open session. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to adjourn. The motion carried by a unanimous aye vote of the Board members present.

**Chairman Paul Walker** adjourned the Board and Audit Finance Meeting at 6:31 p.m.

Beth A. Edwards, County Clerk

Approved: \_\_\_\_\_

DRAFT



[www.discoverschoolcraft.com](http://www.discoverschoolcraft.com) | 1000 W. Lakeshore Drive PO Box 301, Manistique, MI 49854 Ph: (906)341-5010

November 21, 2025

Schoolcraft County Treasurer  
300 Walnut Street  
Courthouse-Room 169  
Manistique, MI 49854  
Email: treasurer@schoolcraftcounty.us

Re: Letter of Interest – Schoolcraft County Land Bank Authority

Dear Schoolcraft County Board of Commissioners,

I am writing to express my interest in serving on the Schoolcraft County Land Bank Authority. As Executive Director of Schoolcraft Tourism & Commerce (STC), I am dedicated to promoting economic growth, community development, and sustainable initiatives in our county.

In my current role, I work closely with local businesses, government entities, and community organizations to support strategic planning, redevelopment projects, and initiatives that enhance the vitality of Schoolcraft County. I believe my experience in fostering partnerships, understanding property and economic development needs, and promoting community engagement uniquely positions me to contribute to the mission of the Land Bank Authority.

I am particularly interested in serving on the Land Bank Board to help ensure that blight and underutilized properties are effectively managed and redeveloped in ways that benefit our community, support economic growth, and improve quality of life for residents. I am committed to bringing thoughtful, collaborative, and solutions-oriented perspectives to the board.

Thank you for your consideration of my application. I would be honored to serve and contribute to the important work of the Schoolcraft County Land Bank Authority. Please feel free to contact me at 906-341-5010 or [vgeorge@stc906.com](mailto:vgeorge@stc906.com) if you need any additional information.

Sincerely,

A handwritten signature in black ink that reads "Victoria George".

RECEIVED NOV 21 2025

Victoria George  
Executive Director  
Schoolcraft Tourism & Commerce

Gary L. Demers  
7593 W Swanson Road  
Manistique, MI 49854  
TX: (906) 341-6285

September 7, 2025

Schoolcraft County Board of Commissioners &  
Ms. Beth Edwards, Clerk of the Board

Regarding: Request for reappointment to Schoolcraft County Planning  
Commission Board

Dear Ms. Edwards,

I am writing to indicate my interest in reappointment to the Schoolcraft County  
Planning Commission Board for another term, as my current term expires  
12/31/25.

As a Planning Commission Board, we have served to accomplish a quality work  
for Schoolcraft County. The work is always on-going, and we continue to work  
together as a team, serving the county with experience and education.

I would appreciate consideration in this matter.

Sincerely,



Gary L. Demers

RECEIVED SEP 08 2025

John Ziemb  
7716W West Tennant Drive  
Manistique, MI 49854  
TX: (906) 341-1942

September 7, 2025

Schoolcraft County Board of Commissioners &  
Ms. Beth Edwards, Clerk of the Board

Regarding: Request for reappointment to Schoolcraft County Planning  
Commission Board

Dear Ms. Edwards,

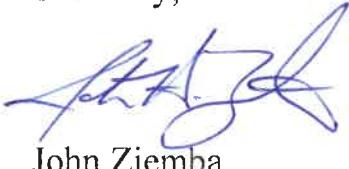
I was recently appointed to the Schoolcraft County Planning Commission to  
complete a term that expires December 31, 2025.

I am writing to indicate my interest in reappointment to the Schoolcraft County  
Planning Commission Board for another term.

I am excited to participate with the Planning Commission Board and serve  
Schoolcraft County in this capacity.

I would appreciate consideration in this matter.

Sincerely,



John Ziemb

RECEIVED SEP 08 2025

## NOTICE OF COMMITTEE MEETING

**PLEASE TAKE NOTICE** that there will be a meeting of the *Audit-Finance Committee* of the Schoolcraft County Board of Commissioners on **Monday, December 8, 2025, at 3:30 p.m.** in the 1st Floor Conference Room, Schoolcraft County Courthouse, Manistique, Michigan.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion:
  - Medical Insurance Renewal
  - Short-term Rental Fees Proposed Change
  - Zoning Administrator Parameters on getting legal advice
  - Zoning Board of Appeal – \$600 Fee Waiver (Price)
  - Sheriff's Department Sick Time for Part-time workers
  - Prosecutor's Office Vestibule
  - Camera Quote for the Jail
  - Budget Review
  - Any other business brought before committee
5. Public Comment
6. Adjournment

and to take up and consider any other matter which may lawfully come before the Board at this time.

Daniel P. Hoholik

Dated: December 5, 2025

Daniel P. Hoholik, Audit-Finance Committee Chairman  
Schoolcraft County Commissioner