

**NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING
And AUDIT/FINANCE MEETING**

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on **Thursday, July 11, 2024**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:00 P.M.** The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: June 27, 2024, Board and Audit-Finance Meeting
5. Approval of agenda
6. Public Hearings
7. Brief Public Comment
8. Old and unfinished business
9. New Business:

Indian Lake/Gulliver/McDonald Lake Authority Update
Michigan Association of Counties – Presentation
Victoria George – Welcome to Schoolcraft County Packet
USDA – RBDG Unified Branding Grant
Magistrate Probationary Period Complete – 5% Increase
FOPLC Union Contract Ratification
Audit/Finance Committee Recommendations/Action Items

10. Committee and department reports
11. Announcements and notices
12. Public Comment
13. Commissioner’s Comments
14. Communications
15. Audit Claims and Vouchers
16. Budget Adjustments
17. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

Paul Walker
Paul Walker, Chairperson
Schoolcraft County Board of Commissioners

Craig Reiter
Craig Reiter, Chairperson Audit-Finance
Schoolcraft County Board of Commissioners

Public may view this meeting via zoom (listening purposes only) no public comment or interaction via zoom.

Join Zoom Meeting
<https://us02web.zoom.us/j/5117745749>

Meeting ID: 511 774 5749
Passcode: 987456

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner’s Board Meeting / Audit Finance Meeting met on Thursday, June 27, 2024, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:00 p.m. The roll was called with the following members present and/or absent:

Present: Commissioner Craig Reiter
 Commissioner Bruce Birr
 Commissioner Troy Bassett
 Commissioner Paul Walker
 Commissioner Daniel P. Hoholik
 Schoolcraft County Clerk Beth A. Edwards

Absent: None

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve the minutes of the June 13, 2024, Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Bruce Birr to approve the minutes of the June 13, 2024, Closed Session of Schoolcraft County Board of Commissioners for FOPLC Union Negotiation Discussion. The motion carried by unanimous aye vote of the Board members present.

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. **It was moved** by Commissioner Bruce Birr and was seconded by Commissioner Daniel P. Hoholik to approve the agenda as printed. The motion carried by a unanimous aye vote of the Board members present.

“Public Hearings”: None

“Brief Public Comment”: None

“Unfinished Business”: None

“New Business”:

Commissioner Paul Walker gave an update on Indian Lake Authority, Gulliver Lake Authority, and McDonald Lake Authority.

Commissioner Paul Walker stated that there has been a temporary Building Inspector hired. Ross Menhart has been hired and is currently working through the permits and inspections.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to approve the MISHDA Mortgage Discharge for Phyllis Nedeau and authorize Paul Walker, Board Chairman, to sign the document. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Paul Walker to approve the VA Service Fund Grant Budget Amendment in the amount of \$3,546.60 and authorize Paul Walker, Board Chairman to sign the document. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve the VA County Innovation Grant Budget Amendment in the amount of \$4,714.08 and authorize Paul Walker, Board Chairman, to sign the document. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Daniel P. Hoholik to approve the FY25 County Veteran Service Fund Grant Application in the amount of \$56,394 and authorize Paul Walker, Board Chairman, to sign the document.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the FY25 Child/Parent Legal Representation Grant Application in the amount of \$17,500 reimbursement to be submitted. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve the MMRMA Liability/Property/Fleet Insurance in the amount of \$122,011 per year. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve the Cooper Office Copier Contract (Bizhub C250i with DF-714) in the amount of \$67.70 per month plus maintenance to be paid from the 525 Foreclosure Fund. The motion carried by a unanimous aye vote of the Board members present.

FOC Referee shared cost increase was discussed. Commissioner Paul Walker will be attending another zoom meeting regarding the splitting the expense with Alger, Luce, and Mackinac Counties.

The Alternative Compliance Exam for SLFRF - ARPA Funds is final and has been filed with the Treasury. The report found no inconsistencies or findings.

Commissioner Craig Reiter stated that there are upgrades needed to the internet, computers, firewalls, servers, and phone system. Only some of the things that need to be thought about in this year's budget.

Commissioner Troy Bassett stated that the 5th Street Ball Field needs some work. Jill Connin will be attending the Building and Grounds meeting to address those items.

Under Committee and Department Reports, the following matters were heard:

Commissioner Daniel P. Hoholik: attended Personnel Committee and Medical Care Facility meetings.

Commissioner Craig Reiter : attended Germfask Township, Seney Township, UPCAP, Community Action Agency Finance, and Legislation Update meetings.

Commissioner Paul Walker: attended Schoolcraft Memorial Hospital Board and Manistique City Council meetings.

Commissioner Bruce Birr: attended Commission on Aging, Manistique Township, Transit Authority, Manistique City Council, and Industrial Park Committee meetings.

Commissioner Troy Bassett: attended Personnel Committee and Road Commission meetings.

Sheriff Charles Willour – jail count is six.

Corey Barr – ongoing interviews to fill the vacancies at the City of Manistique and new paramedic. Ashley Reitter, Soil Conservation, addressed the new boat washing system.

Announcements and Notices: None

Public Comment: Rob Janney addressed the drains in Schoolcraft County.

Commissioner’s Comment: Paul Walker addressed the State of the County Report that will be in the Pioneer Tribune.

Troy Bassett addressed the drains in Schoolcraft County and the Road Commission has agreed to maintain the trees to a certain height along US2.

Communications: Paul Walker wished everyone a safe Independence Day.

At 5:53 p.m., meeting was turned over to Craig Reiter, Audit-Finance Chairman.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve the claims and vouchers numbered **8350 through 8442**, inclusive. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Bruce Birr to approve the budget adjustments numbered **24-99 through 24-133**, inclusive. The motion carried by unanimous aye vote of the Board members present.

At 5:54 p.m., the meeting was turned back over to Chairman Paul Walker. Chairman Paul Walker asked if there was any further business to come before the Board.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to adjourn. The motion carried by a unanimous aye vote of the Board members present.

Chairman Paul Walker adjourned the Board and Audit Finance Meeting at 5:55 p.m.

Beth A. Edwards, County Clerk

Approved: _____

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
PERSONNEL COMMITTEE MEETING**

The Schoolcraft County Board of Commissioners Personnel Committee met on Tuesday, July 2, 2024, in the 1st Floor Conference Room, of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 8:55 a.m. The meeting was called to order and roll was taken:

Present: Commissioner Troy Bassett
 Commissioner Daniel P. Hoholik
 Beth A. Edwards, Clerk

Commissioner Troy Bassett led the committee in the Pledge of Allegiance.

Additions: None

Discussion:

Request from Judge Beth A. Gibson for the 5% increase in the salary of John Shiner, Magistrate, pursuant to Policy & Procedure. There was discussion. The increase would be 5% of the original salary, \$2,535.55. RECOMMENDATION to the full board to approve the 5% increase of \$2,535.55 per year for John Shiner, Magistrate effective April 23, 2024 (completion of 91 Day Probation was on April 22, 2024).

Discussion regarding the Medical Examiner Contract and advertising for bids.

Public Comment: None

Next meeting: TBD

Adjournment: Committee meeting adjourned at 9:01 a.m.

STATE OF MICHIGAN



11TH JUDICIAL CIRCUIT COURT
for
Alger, Luce, Mackinac, and Schoolcraft Counties

BETH ANN GIBSON
CHIEF JUDGE

June 18, 2024

JUDGE
BRIAN D. RAHILLY
11TH CIRCUIT COURT

JUDGE
BETH ANN GIBSON
92ND DISTRICT COURT

JUDGE
MARK E. LUOMA
93RD DISTRICT COURT

JUDGE
W. CLAYTON GRAHAM
11TH CIRCUIT FAMILY COURT
5TH JUDICIAL PROBATE COURT

JUDGE
CHARLES C. NEBEL
11TH CIRCUIT FAMILY COURT
5TH JUDICIAL PROBATE COURT

Mr. Troy Bassett
Schoolcraft County Board of Commissioners
300 Walnut Street
Manistique, MI 49854

RE: John Shiner, 93rd District Court Magistrate

Dear Chairman Bassett:

Mr. Shiner's probationary period has ended. His attendance and professional growth have met the needs of the 93rd District Court. He shows a willingness to learn and believes in working as a team. Therefore, I am requesting the Personnel Committee review his tenure regarding the associated 5% salary adjustment.

Please note the adjustment marks to the week of April 29, 2024. Feel free to contact me directly if you have any questions.

Truly yours,


Beth Ann Gibson
11th Circuit Court Chief Judge

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NOTICE OF COMMITTEE MEETING

PLEASE TAKE NOTICE that there will be a meeting of the *Audit-Finance Committee* of the Schoolcraft County Board of Commissioners on **Tuesday, July 9, 2024, at 3:30 p.m.** in the 1st Floor Conference Room, Schoolcraft County Courthouse, Manistique, Michigan.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion:
 - Victims Right Grant – Prosecutor’s Office
 - Band Shelter Repair Request – City of Manistique
 - Budget Review
 - Any other matter brought to the Committee.
5. Public Comment
6. Adjournment

and to take up and consider any other matter which may lawfully come before the Board at this time.

Craig Reiter Dated: July 3, 2024

Craig Reiter, Audit-Finance Committee Chairman
Schoolcraft County Commissioner