

**NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING  
And AUDIT/FINANCE MEETING**

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on **Thursday, July 13, 2023**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:00 P.M.** The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: June 22, 2023, Board and Audit-Finance Meeting

5. Approval of agenda
6. Public Hearings:
7. Brief Public Comment:
8. Old and unfinished business:
9. New Business:
  - County-Wide Ambulance Millage Language
  - Ambulance Service Contract
  - Audit-Finance Committee Report and Action Items
  - Personnel Committee Report and Action Items

10. Committee and department reports
11. Announcements and notices
12. Public Comment
13. Commissioner's Comments
14. Communications
15. Audit Claims and Vouchers
16. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

*Paul Walker* .

Paul Walker, Chairperson  
Schoolcraft County Board of Commissioners

*Daniel P. Hoholik* .

Daniel P. Hoholik, Chairperson Audit-Finance  
Schoolcraft County Board of Commissioners

**Public may view this meeting via zoom (listening purposes only), no public comment or interaction via zoom.**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/5117745749>**

**Meeting ID: 511 774 5749**

**Passcode: 987456**

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner’s Board Meeting / Audit Finance Meeting met on Thursday, June 22, 2023, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:00 p.m. The roll was called with the following members present and/or absent:

Present:           Commissioner Craig Reiter  
                      Commissioner Bruce Birr  
                      Commissioner Troy Bassett  
                      Commissioner Paul Walker  
                      Commissioner Daniel P. Hoholik  
                      Schoolcraft County Clerk Beth A. Edwards

Absent:           None

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the minutes of the June 8, 2023, Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. **It was moved** by Commissioner Bruce Birr and was seconded by Commissioner Craig Reiter to approve the agenda as printed. The motion carried by a unanimous aye vote of the Board members present.

“Public Hearings”: None

“Brief Public Comment”: None

“Unfinished Business”: None

**“New Business”:**

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to move the discussion for two additional patrol cars from ARPA Funds to the Audit-Finance

Committee for discussion and review. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve the Service Animal Policy to be added to the Personnel Policy and Procedure Manual by the Personnel Committee. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Paul Walker and was seconded by Commissioner Daniel P. Hoholik to send a letter to Manistique Township regarding possible interest in maintaining Merwin Creek Campground. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Paul Walker to commit an additional \$50,000 in ARPA Funds (Public Safety) for Manistique Township for a Pumper Truck for a total of \$100,000. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to approve \$25,247.95 in ARPA Funds to Manistique Housing Commission for Septic Failure/Repair at Park Estates in Germfask. There was discussion. Roll call vote: Troy Bassett, yes; Craig Reiter, yes; Bruce Birr, yes; Paul Walker, abstain; Daniel P. Hoholik, yes. The motion carried by a majority aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Paul Walker to approve the FY24 Childcare Fund/Basic Grant Application in the amount of \$199,354.68 and Child and Parent Legal Representation Grant in the amount of \$17,500, and authorize Paul Walker, Board Chairman, to sign necessary documents. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Paul Walker to approve the July 2023 to June 2024 MMRMA Insurance Renewal in the amount of \$117,328. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Paul Walker to approve the revision to the Building Permit Application to remove the charge for a concrete

driveway. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

**Under Committee and Department Reports, the following matters were heard:**

**Commissioner Daniel P. Hoholik:** attended Planning Commission, Personnel Committee, and Audit-Finance Committee meetings.

**Commissioner Craig Reiter :** attended two Personnel Committee, Germfask Township, Mueller Township, CMH Legislative, and CMH Finance meetings.

**Commissioner Paul Walker:** attended City Council, ZBA, and Planning Commission meetings.

**Commissioner Bruce Birr:** attended City Council, Transit Authority, City Planning & Zoning, and Manistique Township meetings.

**Commissioner Troy Bassett:** attended Hiawatha Township meeting.

Jane Couwlier-Bridges stated that the Treasurer's office is starting to print the summer tax bills.

Sheriff Charles Willour addressed the MMRMA insurance, and the grants provided.

Marcy Spriks, Juvenile Officer, addressed juvenile placements.

Corey Barr addressed the millage language and deadlines.

Dulcee Ranta discussion the Equalization Reports that have been and will be submitted in June.

**Announcements and Notices:** None

**Public Comment:** Bonnie Elliot, Inwood Township Trustee, thanked the Board for their ARPA Funds.

**Commissioner's Comment:** Paul Walker thanked everyone for their cooperation and getting things done during the past 2.5 years of him being chair. July 1 will be the Independence Day Parade in Manistique.

**Communications:** None.

At 6:05 p.m., meeting was turned over to Daniel P. Hoholik, Audit-Finance Chairman.

**It was moved** by Commissioner Daniel P. Hoholik and was seconded by Commissioner Paul Walker to approve the claims and vouchers numbered **5031 through 5115**, inclusive. The motion carried by unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Paul Walker to approve the budget adjustments numbered **23-112 through 23-126**, inclusive. The motion carried by unanimous aye vote of the Board members present.

At 6:05 p.m., the meeting was turned back over to Chairman Paul Walker. Chairman Paul Walker asked if there was any further business to come before the Board.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to adjourn. The motion carried by a unanimous aye vote of the Board members present.

**Chairman Paul Walker** adjourned the Board and Audit Finance Meeting at 6:06 P.M.

\_\_\_\_\_  
Beth A. Edwards, County Clerk

Approved: \_\_\_\_\_

DRAFT

## AMBULANCE MILLAGE PROPOSAL

*This proposal will authorize the levy of 2.25 mills by the County of Schoolcraft for the purpose of providing ambulance service throughout the county.*

Shall the limitation on the amount of taxes which may be imposed on taxable property in the County of Schoolcraft, Michigan, be increased by 2.25 mills (\$2.25 per thousand dollars of taxable value) for five (5) years, the years 2024 through 2028, as new additional millage for the purpose of providing funds to be used and disbursed to local municipalities for operating and capital funds for ambulance services throughout the County?

YES   
NO

This millage would raise an estimated \$955,592.00 when first levied in 2024.

**City of Manistique  
County-Wide Ambulance Millage Proposal**

County 2023 Taxable Value	424,707,458
Proposed millage rate	2.25
Gross millage revenue	955,592
Less estimated capture by City DDA (CAV of \$12,097,131)	27,219
County net millage revenue	<b>928,373</b>

*Contract Submitted/Proposed  
by City of Manistique*

**INTERLOCAL AGREEMENT FOR THE PROVISION OF AND PAYMENT  
FOR AMBULANCE SERVICES**

THIS INTERLOCAL AGREEMENT (the "Agreement") for the provision and payment of ambulance services is entered into between the County of Schoolcraft (the "County") and the City of Manistique (the "City") as of the 1st day of June, 2024.

WHEREAS, the voters of the County have approved an extra voted millage of 2.25 mills (the "Millage") for a period of five (5) years, 2024 to 2028, inclusive, for the purpose of providing ambulance services within the County; and

WHEREAS, the urban cooperation act, Act 7, Public Acts of Michigan, 1967 (Ex Sess), as amended ("Act 7"), authorizes two or more public agencies to jointly exercise any power, privilege or authority that the agencies share in common and that each might exercise separately; and

WHEREAS, both parties to this Agreement are authorized to provide ambulance services for their respective constituents; and

WHEREAS, the City has agreed to provide ambulance services throughout the County; and

WHEREAS, the County will transfer the Millage revenues to the City for the provision of ambulance services in the County.

NOW THEREFORE, in consideration of the foregoing, the parties hereby agree as follows:

1. Provision of Services. The City shall provide transportation; basic life support, limited advanced life support, and advanced life support; and any other services required of emergency medical service providers under applicable law (the "Ambulance Services"), including but not limited to, the provisions of Part 209 of the Public Health Code, Act 368, Public Acts of Michigan, 1978, as amended (the "Code"), within and throughout the County.

2. Payment for Services. In consideration for the Ambulance Services provided by the City, the County will pay the City solely from funds collected through the levy of the Millage.

The County agrees to levy the full amount of the Millage, or such lesser amount if the Millage has been rolled back due to the Headlee Amendment to the Michigan Constitution, on July 1 in each the years 2024 to 2028, inclusive.

The County shall make payment to the City in two installments following each year's Millage levy. The first installment shall be payable on November 1 immediately following the levy and the second installment shall be payable on May 1 of the following year.

3. Term. The term of this Agreement shall be five (5) years, commencing on July 1, 2024, and remaining in full force and effect until June 30, 2029.



4. Amendments. This Agreement may only be revised or amended in writing with the approval of the governing body of both parties.

5. Severability. If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, the other provisions of this Agreement will remain in full force and effect. Any provision of this Agreement held invalid or unenforceable only in part or degree will remain in full force and effect to the extent not held invalid or unenforceable.

6. No Third-Party Beneficiaries. This Agreement is not intended to and shall not be construed to give any third party any interest or rights (including, without limitation, any third-party beneficiary rights) with respect to or in connection with any agreement or provision contained herein or contemplated hereby, except as otherwise expressly provided for in this Agreement.

7. Entire Agreement. This Agreement sets forth the entire agreement between the parties and supersedes any and all prior agreements or understandings between them in any related to the subject matter of this Agreement. It is further understood and agreed that the terms and conditions of this Agreement are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the parties in any way related to the subject matter of this Agreement, except as expressly stated in this Agreement.

8. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same instrument. The exchange of copies of this Agreement and of signature pages by facsimile or electronic transmission shall constitute effective execution and delivery of this Agreement as to the parties hereto and may be used in lieu of the original Amendment for all purposes. Signatures of the parties hereto transmitted by facsimile or electronic shall be deemed to be their original signatures for all purposes.

9. Notices. All notices by one party to the other shall be either hand delivered or mailed by certified mail to the receiving party at the following addresses:

Schoolcraft County Courthouse  
300 Walnut Street, Room 164  
Manistique, Michigan 49854  
Attn: County Clerk

City of Manistique  
300 N. Maple  
Manistique, MI 49854  
Attn: City Manager

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

**COUNTY OF SCHOOLCRAFT**

By: \_\_\_\_\_

Its: Chairperson

By: \_\_\_\_\_

Its: County Clerk

**CITY OF MANISTIQUE**

By: \_\_\_\_\_

Its: Mayor

By: \_\_\_\_\_

Its: City Clerk

*Contract Proposed changes  
by County Attorney.*

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4. Annual Reporting. The City will make reasonable use of the Millage revenue as authorized by MCL 41.711 and annually report to the County an accounting of expenses to which the Millage revenue is applied. The City will first provide this report by June 30, 2025 for the preceding

12 months, and again annually by June 30 until 2030.

5. Indemnification. The City will hold the County harmless and indemnify the County for any and all claims relating to the services the City provides under this Agreement.

6. Amendments. This Agreement may only be revised or amended in writing with the approval of the governing body of both parties.

7. Severability. If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, the other provisions of this Agreement will remain in full force and effect. Any provision of this Agreement held invalid or unenforceable only in part or degree will remain in full force and effect to the extent not held invalid or unenforceable.

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**COUNTY OF SCHOOLCRAFT**

By: \_\_\_\_\_

Its: Chairperson \_\_\_\_\_

By: \_\_\_\_\_

Its: County Clerk \_\_\_\_\_

**CITY OF MANISTIQUE**

By: \_\_\_\_\_

Its: Mayor \_\_\_\_\_

By: \_\_\_\_\_

Its: City Clerk \_\_\_\_\_