

**NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING  
And AUDIT/FINANCE MEETING**

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on **Thursday, June 12, 2025**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:00 P.M.** The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes:     May 22, 2025, Board and Audit-Finance Meeting
5. Approval of agenda
6. Public Hearings: None
7. Brief Public Comment:
8. Old and unfinished business:
9. New Business:
  - Indian Lake/Gulliver Lake/McDonald Lake Authorities UPDATE
  - MISHDA Mortgage Discharge – Lehman
  - Indian Lake Authority Board Appointment – Hiawatha Township Appointee Confirmation
  - Planning Commission Board Appointment
  - Audit-Finance Committee Report and Action Items
10. Committee and department reports
11. Announcements and notices
12. Public Comment
13. Commissioner's Comments
14. Communications
15. Audit Claims and Vouchers
16. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

*Paul Walker* ,

Paul Walker, Chairperson  
Schoolcraft County Board of Commissioners

*Daniel P. Hoholik* ,

Danial P. Hoholik, Chairperson Audit-Finance  
Schoolcraft County Board of Commissioners

**Public may view this meeting via zoom (listening purposes only), no public comment or interaction via zoom.**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/5117745749>**

**Meeting ID: 511 774 5749**

**Passcode: 987456**

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner's Board Meeting / Audit Finance Meeting met on Thursday, May 22, 2025 in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:00 p.m. The roll was called with the following members present and/or absent:

Present:           Commissioner Paul Walker  
                      Commissioner Troy Bassett  
                      Commissioner Craig Reiter  
                      Commissioner Bruce Birr  
                      Commissioner Daniel P. Hoholik  
                      Schoolcraft County Deputy Clerk Lori A. Wood

Chairperson Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve the minutes of the May 8, 2025 Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. **It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve the agenda as printed. The motion carried by a unanimous aye vote of the Board members present.

“Public Hearings”: None

“Brief Public Comment”: None

“Unfinished Business”: None

**“New Business”:**

**It was moved** by Commissioner Troy Bassett and seconded by Commissioner Craig Reiter to approve Paul Wood and Joe Konieczka to the Indian Lake Authority Board. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and seconded by Commissioner Bruce Birr to secure a municipal loan from a local bank to cover the cost to the general fund for the Indian Lake Assessment District. The motion carried by a unanimous aye vote of the Board members present.

Commissioner Paul Walker gave an update of the Indian Lake, Gulliver Lake, and McDonald Lake Authorities. Commissioner Paul Walker went over the Indian Lake Authority minutes of May 19, 2025. The next meetings of the authorities are as follows: Indian Lake Authority meeting is scheduled for June 25, 2025, Gulliver Lake Authority meeting will be July 1<sup>st</sup>, 2025 and McDonald Lake Authority meeting will be July 2, 2025.

**It was moved** by Commissioner Craig Reiter and seconded by Commissioner Troy Bassett to approved Resolution 25-2 Urging Action to Address the Public Mental Health Funding Shortfall. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Troy Bassett and seconded by Commissioner Bruce Birr to approve a sealed bid in the amount of \$601.50 to purchase a 2016 Dodge Caravan from Manistique Area Schools to be used as transport for the Medical Examiner. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Bruce Birr and seconded by Commissioner Troy Bassett to approve the EGLE Materials Management Grant, and for the Board Chair to sign, in the amount of \$31,658.00. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Troy Bassett and seconded by Commissioner Paul Walker to approve Treasurer, Heather Lalonde, to complete and sign a credit card application with a credit limit of \$1,000 from Limestone Credit Union for the Jail Commissary. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Bruce Birr and seconded by Commissioner Craig Reiter to approve a Demo Permit Violation Fee of \$500 for the 1<sup>st</sup> violation and \$1,000 for a second violation. Violation fee assessment is at the discretion of the Building Inspector. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Paul Walker and seconded by Commissioner Troy Bassett to approve the waiver of the permit fees for a new fencing project for the Eva Burrell Animal Shelter in the amount of \$334.50. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Paul Walker and seconded by Commissioner Bruce Birr to approve the transfer of \$130,642.50 from the Indian Lake Authority Fund to the County General Fund for FY 23/24 Indian Lake Authority expenditures. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

**Under Committee and Department Reports, the following matters were heard:**

**Commissioner Paul Walker:** City Council, Indian Lake Bonding w/Attorneys, Audit-Finance

**Commissioner Daniel P. Hoholik** Indian Lake Authority, Audit-Finance

**Commissioner Troy Bassett** Indian Lake Authority, Medical Examiner Task Force

**Commissioner Craig Reiter** MAC Finance, UPCAP, HBH, Community Action, Northcare, EMS Advisory

**Commissioner Bruce Birr:** Conservation District, City Council, Public Transit, EMS Advisory, Commission on Aging, City Planning & Zoning, Manistique Township

Sheriff Charles Willour stated that they have a new hire that will work a swing shift. In June they are sending an employee to the Corrections Academy. Their truck is still in St. Ignace for work. Sheriff Willour indicated that he would be getting together with Manistique Area Schools new Superintendent, when hired, regarding the question of funding the second School Resource Officer for the next school year.

The inmate count is 13.

Patty, from Eva Burrell Animal Shelter, clarified that the fencing project at the shelter is not for additional fencing but modifying the fencing so the animals can't escape. Also, she asked for help in filling out the permit.

**Announcements and Notices:** None

**Public Comment:** None

**Commissioner's Comment:**

Commissioner Paul Walker stated that the UP Fair Board would like a County Commissioner to be a part of their Board to represent Schoolcraft County.

Commissioner Paul Walker addressed the other Board members regarding the late audit with Anderson Tackman. He stated that he had a conversation with Prosecutor Tim Noble regarding a letter that could be drafted suggesting possible legal action.

**It was moved** by Commissioner Craig Reiter and seconded by Commissioner Troy Bassett to proceed with Prosecutor Tim Noble drafting a letter to Anderson Tackman regarding the late audit. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

Commissioner Paul Walker had a discussion with the Building Inspector regarding blight. There was discussion regarding getting together with the townships to discuss the issue.

**Communications:** None

At 6:00 p.m., meeting was turned over to Daniel P. Hoholik, Audit-Finance Chairman;

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve the claims and vouchers numbered **2357 through 2444**, inclusive. The motion carried by unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Paul Walker to approve the budget adjustments numbered **25-98 through 25-126**, inclusive. The motion carried by unanimous aye vote of the Board members present

At 6:01 p.m., Chairman Paul Walker asked if there was any further business to come before the Board.

**It was moved** by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to adjourn. The motion carried by a unanimous aye vote of the Board members present.

**Chairman Paul Walker** adjourned the Board and Audit Finance Meeting at 6:01 P.M.

\_\_\_\_\_  
Lori A. Wood, Deputy Clerk

Approved: \_\_\_\_\_

**DISCHARGE OF MORTGAGE**

Know all Men by these Presents, that the Board of Commissioners of the County of Schoolcraft and State of Michigan,

**Do Hereby Certify**, that certain Indentures of Mortgage in the amounts as follows:

1. \$532.25, bearing the date of July 30, 1996, made and executed by Charmaine J Lehman, recorded in the Registrar's Office for the County of Schoolcraft and State of Michigan, in Liber 119 of Mortgages, on Page 111, dated October 24, 1996, AND

concerning the following described property located in Schoolcraft County:

Lot Four (4), Block One (1) of Riverside Addition to the City of Manistique, according to the recorded plat thereof; subject, however, to all visible easements, and all reservations, easements and restrictions of record, Schoolcraft County, State of Michigan, or 531 Alger Avenue

of the first part, to Schoolcraft County, a Municipal Corporation, 300 Walnut Street, Manistique, MI 49854 of the second part, and

Said mortgages are fully paid, satisfied and discharged.

**In Witness Whereof**, the County hereunto set its hand this \_\_\_\_\_

**Signed, Sealed and Delivered in the Presence of**

Paul Walker, Schoolcraft County

\_\_\_\_\_  
Chairman-Board of Commissioners

**STATE OF MICHIGAN)**  
**COUNTY OF Schoolcraft) ss.**

The foregoing instrument was acknowledged before me on \_\_\_\_\_ 2025, by Paul Walker, Schoolcraft County Board of Commissioners Chairman, Michigan.

**DRAFTED BY**  
Myra Smeester  
507 1<sup>st</sup> Ave N  
Escanaba, MI 48829

(Print name) \_\_\_\_\_

After Recording Return To:  
M-D-S Community Action Agency/HRA Inc.  
507 1<sup>st</sup> Ave N  
Escanaba, MI 48829

Notary Public, Schoolcraft County  
My Commission Expires: \_\_\_\_\_

**HIAWATHA TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
MAY 15, 2025**

**Call to Order:** Meeting called to order by Supervisor L. Matchinski at 7:00. All members present.  
**Pledge of Allegiance:** The pledge was recited when the meeting was Called to Order.

**Approval of Minutes:**

**Motion** by C. Jenerou, supported by R. Larson to approve the minutes of the April 17, 2025, Regular Board meeting. Motion carried unanimously.

<b>Treasurer's Report:</b>	General Fund Checking:	345,803.20
	Community Center Checking	31,816.62
	Cemetery Fund Checking	3,627.92
	General Fund CDs	617,637.00
	CD Cemetery	38,213.00

**Motion** by C. Jenerou, supported by K. Matchinski, to accept the Treasurer's Report as read. Motion carried unanimously.

**Payment of Bills:**

**Motion** by C. Jenerou, supported by J. Beckman to pay the May bills. Motion carried unanimously.

**Brief Public Comment:** None

**Old Business:** None

**New Business:**

**A. Pasula Jordan from Highline:** Gave update and answered questions.

**B. Eva Burrell Animal Shelter letter:**

**Motion** by C. Jenerou, supported by R. Larson to donate \$500 worth of pet food. Motion carried unanimously.

**C. T-Mobile Lease:**

**Motion** by C. Jenerou, supported by K. Matchinski to approve the lease with APC Towers. Motion carried unanimously.

**D. Cemetery PVC posts:**

**Motion** by K. Matchinski, supported by C. Jenerou to approve the purchase of PVC for posts, topsoil, fertilizer, grass seed and paint for the storage shed. Motion carried unanimously.

**E. Indian Lake Authority Board appointment:**

**Motion** by C. Jenerou, supported by J. Beckman to appoint Gilbert Baker to the Indian Lake Authority Board. Motion carried unanimously.

**F. Township Survey:** Discussed.

**G. FD request:** No action taken.

**Assessor's Report:** Entered deeds, PTAs, PREs and address changes. Resolved all issues from phone calls and emails. I uploaded all required reports for the AMAR audit that they requested and also sent them my assessing database. The 2025 database balanced with Schoolcraft County, and they gave the approval to rollover the database for the new year. I completed that process, and we are now working in the 2026 assessing database.

**Fire Report:** No fires.

**Commissioner's Report:** Not present.

**Public Comment:** Discussed FD.



**Other Business from the Board:** J. Beckman to get a separate PO Box for the Treasurer. Jack's Fresh Market will be including Hiawatha FD in their Round Up for a Cause.

**Adjournment:**

**Motion** by L. Matchinski, supported by J. Beckman to adjourn. Motion carried unanimously. Time of adjournment was 7:45.

***PROPOSED***

# Planning Commission

To Whom it May Concern,

I am requesting the opportunity to fill the vacant position on the Schoolcraft County Zoning Board.

For the past twenty six years, I have been employed as a high school teacher for the Manistique Area Schools. During this time, I have spent half the time being a resident of the city of Manistique and half the time a resident of Hiawatha Township. While living in schoolcraft county, I have been a member of the First Baptist Church, and for the past decade been a Church Trustee and for the past two years been the Church Treasurer. Currently, I am serving as an Assistant Fire Chief on the Hiawatha Township Fire Department.

Sincerely,



John H. Ziemba

[jhziemba@gmail.com](mailto:jhziemba@gmail.com)

## **NOTICE OF COMMITTEE MEETING**

**PLEASE TAKE NOTICE** that there will be a meeting of the *Audit-Finance Committee* of the Schoolcraft County Board of Commissioners on **Monday, June 9, 2025, at 3:30 p.m.** in the 1st Floor Conference Room, Schoolcraft County Courthouse, Manistique, Michigan.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion:
  - Variance/Conditional Use Fee Increase
  - FY26 Mental Health Specialty Court Grant
  - FOC MGT Billing Contract
  - Annual Audit RFP – Advertise
  - Budget Review
  - Any other business brought before committee
5. Public Comment
6. Adjournment

and to take up and consider any other matter which may lawfully come before the Board at this time.

**Daniel P. Hoholik**

Dated: June 4, 2025

Daniel P. Hoholik, Audit-Finance Committee Chairman  
Schoolcraft County Commissioner