

## NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING

### And AUDIT/FINANCE MEETING

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on **Thursday, June 26, 2025**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:00 P.M.** The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: June 12, 2025, Special Board Meeting

5. Approval of agenda
6. Public Hearings:
7. Brief Public Comment
8. Old and unfinished business
9. New Business:

Indian Lake/Gulliver/McDonald Lake Authority Update  
Brandy Olson – Annual Audit Presentation  
Proclamation – Community Action 60<sup>th</sup> Anniversary  
Audit/Finance Committee Recommendations/Action Items

10. Committee and department reports
11. Announcements and notices
12. Public Comment
13. Commissioner's Comments
14. Communications
15. Audit Claims and Vouchers
16. Budget Adjustments
17. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

*Paul Walker*

Paul Walker, Chairperson  
Schoolcraft County Board of Commissioners

*Daniel Hoholik*

Daniel Hoholik, Chairperson Audit-Finance  
Schoolcraft County Board of Commissioners

**Public may view this meeting via zoom (listening purposes only) no public comment or interaction via zoom.**

#### Join Zoom Meeting

<https://us02web.zoom.us/j/5117745749>

**Meeting ID: 511 774 5749**

**Passcode: 987456**

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner's Board Meeting / Audit Finance Meeting met on Thursday, June 12, 2025, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:00 p.m. The roll was called with the following members present and/or absent:

Present:       Commissioner Craig Reiter  
                  Commissioner Troy Bassett  
                  Commissioner Paul Walker  
                  Commissioner Daniel P. Hoholik  
                  Schoolcraft County Clerk Beth A. Edwards

Absent:         Commissioner Bruce Birr - excused

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to approve the minutes of May 22, 2025, Board and Audit Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. Commissioner Paul Walker asked to add State of Michigan Marine Grant, Letter of Support for the Airport, and EMS Body Transport Agreement. **It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

"Public Hearings": None

"Brief Public Comment": Victoria George addressed the Community Academy grants, Condo Project, ISD Housing (3 homes), and new apartments above retail stores downtown (33).

Jennifer Watson addressed projects in the community.

Brad Zellar, Zellar Sanitation, addressed Recycling Program – curbside and/or rural drop off site, looking for the county to partner with Zellar Sanitation for funding opportunities, one hauler in Schoolcraft County could lower cost.

Dave Hough proposed a County Ordinance for Solid Waste to stay in the County to generate revenue.

“Unfinished Business”: None

**“New Business”:**

Chairman Paul Walker gave an update on the Indian Lake Authority, Gulliver Lake Authority, and McDonald Lake Authority.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to approve the Mortgage Discharge for Charmaine J. Lehman and authorize Paul Walker, Board Chairman, to sign the discharge. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to confirm the appointment of Gilbert Baker as the Hiawatha Township appointee to the Indian Lake Authority Board. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to appoint John Ziemba to the Planning Commission Board, term expires December 31, 2025. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to approve the State of Michigan Marie Grant in the amount of \$3,250 with a 25% county match. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Troy Bassett to approve the letter of support for the new Airport Snow Blower and authority Paul Walker, Board Chairman, to sign the letter. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve the Temporary Agreement of Understanding for Deceased Body Transport Services at \$150 per transport and authorize Paul Walker, Board Chairman, to sign the agreement.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to approve the fee for a variance or conditional use request in the amount of \$600 for each request. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Paul Walker to approve the FY26 Mental Health Specialty Court Grant Application in the amount of \$222,704 and authorize appropriate signatures. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Paul Walker and was seconded by Commissioner Craig Reiter to approve the MGT Master Services Agreement in the amount of \$7,000 plus cost of timesheets per year and authorize Paul Walker, Board Chairman, to sign the agreement. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve a Request for Proposals for Auditing Services. The motion carried by a unanimous aye vote of the Board members present.

**Reports, the following matters were heard:**

**Commissioner Daniel P. Hoholik:** attended Building/Grounds & Airport Committee and Audit/Finance Committee meetings.

**Commissioner Craig Reiter :** attended LMAS , MAC Committees, and Community Mental Health Conference meetings.

**Commissioner Paul Walker:** attended City Council (2), Schoolcraft Memorial Hospital, EDC, and Audi/Finance Committee meetings.

**Commissioner Troy Bassett:** attended Building/Grounds & Airport Committee, Personnel Committee, and M.E. Taskforce meetings.

Pat Carley addressed the Planning Commission.

Gary Demers thanked the Board for appointing John Ziemba to the Planning Commission and raising the fees for the variance and conditional use permits.

Victoria George thanked the board for backing the Brownfield Authority.

Sheriff Charles Willour stated that the truck is back, and the stickers will be installed by the end of the month.

**Announcements and Notices:** None

**Public Comment:** Gary Demers questioned whether John Ziemba would fulfill the unexpired term of Keith Jackobsen.

Sheriff Willour thanked Building and Grounds crew for their quick fix of the oven today.

**Commissioner's Comment:**

Craig Reiter thanked the EDC.

Troy Bassett addressed the taskforce for opioid settlement fund.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to form an Opioid Fund Taskforce, Craig Reiter to chair that taskforce and find individuals to form the taskforce. The motion carried by a unanimous aye vote of the Board members present.

Paul Walker thanked the Sheriff for assistance with Seney's Veteran's Ride.

**Communications:** None.

At 6:07 p.m., meeting was turned over to Craig Reiter, Audit-Finance Chairman.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve the claims and vouchers numbered **2445 through 2653**, inclusive. There was discussion. The motion carried by unanimous aye vote of the Board members present.

At 6:08 p.m., the meeting was turned back over to Chairman Paul Walker. Chairman Paul Walker asked if there was any further business to come before the Board.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to adjourn. The motion carried by a unanimous aye vote of the Board members present.

**Chairman Paul Walker** adjourned the Board and Audit Finance Meeting at 6:08 p.m.

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Beth A. Edwards, County Clerk

Approved: \_\_\_\_\_

ON BEHALF OF THE PEOPLE OF SCHOOLCRAFT COUNTY  
The Schoolcraft County Board of Commissioners, do hereby proclaim  
July 2025 as

MENOMINEE, DELTA, SCHOOLCRAFT COMMUNITY ACTION AND HUMAN RESOURCES INC.  
60TH ANNIVERSARY

**Whereas**, the Community Action Agency and Human Resources Inc. was founded on July 6, 1965, “to strengthen, supplement and coordinate the efforts of the community in eliminating poverty by improving the opportunities for education, training, work, and to improve the opportunities of individuals to live in decency and dignity by the establishment of community action programs; to operate exclusively for those purposes described and permitted under Section 501 c3 of the Internal Revenue Code of 1954,”

**Whereas**, the Community Action Agency and Human Resources Inc. mission is: “Empower, advocate for, and assist people in need to improve and sustain their quality of life and independence through education, housing, nutrition, volunteerism, and in-home support”,

**Whereas**, Menominee, Delta, Schoolcraft Community Action Agency and Human Resources Inc. has many programs aimed to help people of all ages,

**Whereas**, providing family/individual education to assist in maintaining self sufficiency and independence, support the wellness of families and children, Increase participation at the CAA senior centers,

**Whereas**, in Menominee, Delta, Schoolcraft counties, Senior Services served 13,591 seniors a total of 202,986 meals, Early Childhood Program served 302 students and 273 families, Weatherization provided 23 homes with energy improvements, Emergency Services provided 342 families with heat and/or utility assistance, Homeless Assistance Program served 103 people with emergency shelter, 22 by rapid rehousing and 194 were provided Out Reach services, Senior Companion Program has 34 senior volunteers, that served 28,513 hours of service to frail elderly people, Retired & Senior Volunteer Program has 207 volunteers that provided 20,576 volunteer hours at 31 different sites, Foster Grandparent Program has 23 volunteers that served 153 special needs children at 12 sites with a total of 28,188 hours of volunteer time.

**Whereas**, on this day, we join with over two hundred employees, our incredible volunteers, our wonderful board of directors, our funders, our community partners, and the appreciative people we help. For almost six (6) decades, it has thrived because of the people who paved the way for us today and our team will continue this important work to make sure we all can live with decency and dignity in our communities,

**Therefore**, I, Paul Walker, Chairman of the Board, do hereby proclaim July 2025 as Menominee, Delta, Schoolcraft Community Action Agency & Human Resources Authority’s 60<sup>th</sup> anniversary.

June 26, 2025

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Paul Walker, Board Chairman

### **NOTICE OF COMMITTEE MEETING**

**PLEASE TAKE NOTICE** that there will be a meeting of the *Audit-Finance Committee* of the Schoolcraft County Board of Commissioners on **Tuesday, June 24, 2025, at 3:30 p.m.** in the 1st Floor Conference Room, Schoolcraft County Courthouse, Manistique, Michigan.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion:
  - Child and Parent Legal Representation Grant
  - Child Care Fund Grant
  - MMRMA Insurance Renewal
  - Transport Van
  - Treasury Letter
  - Budget Review – Health Services – Jail increase request
  - Any other business brought before committee
5. Public Comment
6. Adjournment

and to take up and consider any other matter which may lawfully come before the Board at this time.

**Daniel P. Hoholik**

Dated: June 20, 2025

Daniel P. Hoholik, Audit-Finance Committee Chairman  
Schoolcraft County Commissioner