

**NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING
And AUDIT/FINANCE MEETING**

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on **Tuesday, November 28, 2023**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:00 P.M.**

The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: November 9, 2023, Board and Audit-Finance Meeting

5. Approval of agenda
6. Public Hearings
7. Brief Public Comment
8. Old and unfinished business
9. New Business:

City of Manistique Contract – EMS Services - Signature
Audit-Finance Committee Report and Action Items
Meeting of the Whole Report/Action
Closed Session – Union Negotiation Proposals

10. Committee and department reports
11. Announcements and notices
12. Public Comment
13. Commissioner's Comments
14. Communications
15. Audit Claims and Vouchers
16. Budget Adjustments
17. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

Paul Walker

Paul Walker, Chairperson
Schoolcraft County Board of Commissioners

Daniel P. Hoholik

Daniel P. Hoholik, Chairperson Audit-Finance
Schoolcraft County Board of Commissioners

Public may view this meeting via zoom (listening purposes only) no public comment or interaction via zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/5117745749>

Meeting ID: 511 774 5749

Passcode: 987456

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner’s Board Meeting / Audit Finance Meeting met on Thursday, November 9, 2023, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:00 p.m. The roll was called with the following members present and/or absent:

Present: Commissioner Bruce Birr
 Commissioner Troy Bassett
 Commissioner Paul Walker
 Commissioner Daniel P. Hoholik
 Schoolcraft County Clerk Beth A. Edwards

Absent: Commissioner Craig Reiter - Excused

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the minutes of the October 26, 2023, Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners with the acronym correction of EGLE instead of EAGLE. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve the minutes of the October 26, 2023, Closed Session of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present.

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. Commissioner Paul Walker asked to add second meeting of November date change. **It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

“Public Hearings”: None

“Brief Public Comment”: Corey Barr, City Manager, thanked the board for the assistance with the Countywide millage for EMS Services.

Bonnie Elliot announced a free Thanksgiving Dinner on Saturday November 18, 2023, 1 to 3 p.m. at the Cooks Community Church.

“Unfinished Business”: None

“New Business”:

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve the Aeronautical Facility and Manger License Application 2024 and authorize Paul Walker, Board Chairman, to sign the application. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve the Probate Court Budget Increase Request in the amount of \$350 for Case File Folders from Miscellaneous Contingencies. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Bruce Birr and was seconded by Commissioner Paul Walker to approve the FY24 Survey and Remonumentation Grant Contract with Mike Peterson, Peterson Surveying services and authorize Paul Walker, Board Chairman, to sign the contract. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve the purchases by the Road Commission of remaining ARPA Funds for Dozer repair/upkeep from Roland Machinery in the amount of \$1395.80 and radio equipment from Elcom System in the amount of \$2,404.80 for road work and security/safety. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve the purchase and installation of two additional differential sensors (circuit setters) (at the jail and DHHS) for heat/hot water regulation in the amount of \$3932 from ARPA Funds to complete the boiler project. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the renewal of the FY24 Snowplowing Contract with DesJarden Excavating, Inc. in the amount of \$125 per hour for a front-end loader. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve the purchase of a new intercom system at the front and back door of the jail from Manistique Computers, LLC in the amount of \$1,202.77. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Bruce Birr and was seconded by Commissioner Troy Bassett to reschedule the 5 pm November 23, 2023, Regular Board of Commissioners meeting to 5 pm November 28, 2023. The motion carried by a unanimous aye vote of the Board members present.

Reports, the following matters were heard:

Commissioner Daniel P. Hoholik: attended Audit-Finance and EDC meetings.

Commissioner Craig Reiter : Not Present.

Commissioner Paul Walker: attended EDC, LMAS, and Audit-Finance meetings.

Commissioner Bruce Birr: none.

Commissioner Troy Bassett: attended Personnel Committee, MCF, and Road Commission meetings.

Jane Couwlier-Bridges stated all was well in the Treasurer's Office and they were getting ready to print tax bills.

Announcements and Notices: None

Public Comment: Bonnie Elliot stated the board was doing a good job and they need to work on keeping local control.

Commissioner's Comment: Paul Walker addressed Veteran's Day, Veteran's Day Programs and Ladies Night downtown.

Troy Bassett addressed local control being important and the cement for the outdoor ice rink will be poured on Monday.

Communications: None.

At 5:22 p.m., meeting was turned over to Daniel P. Hoholik, Audit-Finance Chairman.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve the claims and vouchers numbered **6340 through 6512**, inclusive. There was discussion. The motion carried by unanimous aye vote of the Board members present.

At 5:23 p.m., the meeting was turned back over to Chairman Paul Walker. Chairman Paul Walker asked if there was any further business to come before the Board.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to adjourn. The motion carried by a unanimous aye vote of the Board members present.

Chairman Paul Walker adjourned the Board and Audit Finance Meeting at 5:24 P.M.

Beth A. Edwards, County Clerk

Approved: _____

**INTERLOCAL AGREEMENT FOR THE PROVISION OF AND PAYMENT
FOR AMBULANCE SERVICES**

THIS INTERLOCAL AGREEMENT (the "Agreement") for the provision and payment of ambulance services is entered into between the County of Schoolcraft (the "County") and the City of Manistique (the "City") as of the ____ day of _____, 2023.

WHEREAS, the voters of the County have approved an extra voted millage of 2.25 mills (the "Millage") for a period of five (5) years, 2023 to 2027, inclusive, for the purpose of providing ambulance services within the County; and

WHEREAS, the Urban Cooperation Act, Act 7, Public Acts of Michigan, 1967 (Ex Sess), as amended ("Act 7"), authorizes two or more public agencies to jointly exercise any power, privilege, or authority that the agencies share in common and that each might exercise separately; and

WHEREAS, both parties to this Agreement are authorized to provide ambulance services for their respective constituents; and

WHEREAS, the City has agreed to provide ambulance services throughout the County; and

WHEREAS, the County will transfer the Millage revenues to the City for the provision of ambulance services in the County.

NOW THEREFORE, in consideration of the foregoing, the parties hereby agree as follows:

1. Provision of Services. The City shall provide transportation; basic life support, limited advanced life support, and advanced life support; and any other services required of emergency medical service providers under applicable law (the "Ambulance Services"), including but not limited to, the provisions of Part 209 of the Public Health Code, Act 368, Public Acts of Michigan, 1978, as amended (the "Code"), within and throughout the County.

2. Payment for Services. In consideration for the Ambulance Services provided by the City, the County will pay the City solely from funds collected through the levy of the Millage.

The County agrees to levy the full amount of the Millage, or such lesser amount if the Millage has been rolled back due to the Headlee Amendment to the Michigan Constitution, on December 1 in each the years 2023 to 2027, inclusive.

The County shall make payments to the City on the 1st and the 15th of each month based on the Millage levy received during that period. The final payment to the City shall be no later than June 30 immediately following the levy.

3. Term. The term of this Agreement shall be five (5) years, commencing on December 1, 2023, and remaining in full force and effect until November 30, 2028.

4. Annual Reporting. The City will make reasonable use of the Millage revenue as authorized by MCL 41.711 and annually report to the County an accounting of expenses to which the Millage revenue is applied. The City will first provide this report within 90 days of the close of its fiscal year end, which is June 30th of each year. These documents will be provided throughout the term of the agreement. The Annual Audit will also be provided as soon as available for review.

5. Indemnification. The City will hold the County harmless and indemnify the County for any and all claims relating to the services the City provides under this Agreement.

6. Amendments. This Agreement may only be revised or amended in writing with the approval of the governing body of both parties.

7. Severability. If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, the other provisions of this Agreement will remain in full force and effect. Any provision of this Agreement held invalid or unenforceable only in part or degree will remain in full force and effect to the extent not held invalid or unenforceable.

8. No Third-Party Beneficiaries. This Agreement is not intended to and shall not be construed to give any third party any interest or rights (including, without limitation, any third-party beneficiary rights) with respect to or in connection with any agreement or provision contained herein or contemplated hereby, except as otherwise expressly provided for in this Agreement.

9. Entire Agreement. This Agreement sets forth the entire agreement between the parties and supersedes any and all prior agreements or understandings between them in any related to the subject matter of this Agreement. It is further understood and agreed that the terms and conditions of this Agreement are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the parties in any way related to the subject matter of this Agreement, except as expressly stated in this Agreement.

10. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same instrument. The exchange of copies of this Agreement and of signature pages by facsimile or electronic transmission shall constitute effective execution and delivery of this Agreement as to the parties hereto and may be used in lieu of the original Amendment for all purposes. Signatures of the parties hereto transmitted by facsimile or electronic shall be deemed to be their original signatures for all purposes.

11. The City agrees to move forward with an EMS Advisory Board with diverse representation for local units of government and appropriate medical professionals with in Schoolcraft County. This will be a priority to have completed before the end of this agreement.

12. Notices. All notices by one party to the other shall be either hand delivered or mailed by certified mail to the receiving party at the following addresses:

Schoolcraft County Courthouse
300 Walnut Street, Room 164
Manistique, Michigan 49854
Attn: County Clerk

City of Manistique
300 N. Maple
Manistique, MI 49854
Attn: City Manager

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

COUNTY OF SCHOOLCRAFT

By: _____

Paul Walker

Its: _____

Chairperson

By: _____

Beth Edwards

Its: _____

County Clerk

CITY OF MANISTIQUE

By: _____

Corey Barr

Its: _____

City Manager

By: _____

Jodi Tiglas

Its: _____

City Clerk

NOTICE OF COMMITTEE MEETING

PLEASE TAKE NOTICE that there will be a meeting of the *Audit-Finance Committee* of the Schoolcraft County Board of Commissioners on **Wednesday, November 22, 2023, at 3:30 p.m.** in the 1st Floor Conference Room, Schoolcraft County Courthouse, Manistique, Michigan.

1. Call to order
2. Roll call
3. Pledge of Allegiance
4. Discussion:
 - Engagement Letter – Stacy Hissong, Fahey Schultz Burzych Rhodes
 - Merwin Creek Campground License
 - Self-Serve Fueling Terminal - Airport
 - Governance Training Budget Adjustment
 - Anderson, Tackman & Company, PLC - Engagement Letter
 - Review Budget
 - Any other matter brought to the Committee.
5. Public Comment
6. Adjournment

and to take up and consider any other matter which may lawfully come before the Board at this time.

PAUL WALKER, VICE CHAIRMAN

Dated: November 20, 2023

Daniel P. Hoholik, Audit-Finance Committee Chairman
Schoolcraft County Commissioner

Schoolcraft County Board of Commissioners

NOTICE OF MEETING OF THE WHOLE

NOTICE that the Schoolcraft County Board of Commissioners will meet on **Monday, November 27, 2023**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **3:00 P.M.**

The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Brief Public Comment:
5. New Business:

Brewery (Carpenter) Dam Options/Resolutions
Other County Dam Options/Responsibilities

6. Public Comment:
7. Commissioner's Comments
8. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

Paul Walker

Paul Walker, Chairperson
Schoolcraft County Board of Commissioners