

**NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING  
And AUDIT/FINANCE MEETING**

**AMENDED**

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on ~~Thursday~~ **Tuesday, November 25, 2025**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:30 P.M.** The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes:                    November 13, 2025, Board/Audit Meeting
  
5. Approval of agenda
6. Public Hearings:
7. Public Comment
8. Unfinished business:
  
9. New Business:

Indian Lake/Gulliver/McDonald Lake Authority Update  
Closed Session - Union Negotiations

10. Committee and department reports
11. Announcements and notices
12. Public Comment
13. Commissioner's Comments
14. Communications
15. Audit Claims and Vouchers
16. Budget Adjustments
17. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

***Paul Walker*** \_\_\_\_\_

Paul Walker, Chairperson  
Schoolcraft County Board of Commissioners

***Daniel Hoholik*** \_\_\_\_\_

Daniel Hoholik, Chairperson Audit-Finance  
Schoolcraft County Board of Commissioners

**Zoom viewing has been ended until further notice. Available only by request and/or invitation by contacting [clerk@schoolcraftcounty.us](mailto:clerk@schoolcraftcounty.us) 24 hours in advance of scheduled meeting.**

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner’s Board Meeting / Audit Finance Meeting met on Thursday, November 13, 2025, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:30 p.m. The roll was called with the following members present and/or absent:

Present:           Commissioner Craig Reiter  
                      Commissioner Bruce Birr  
                      Commissioner Troy Bassett  
                      Commissioner Paul Walker  
                      Schoolcraft County Deputy Clerk Michelle Nelson

Absent:            Commissioner Daniel P. Hoholik (excused)

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the minutes of October 23, 2025, Board and Audit Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. **It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Bruce Birr to approve the agenda as printed. The motion carried by a unanimous aye vote of the Board members present.

**Public Hearings:** None

**Brief Public Comment:** Peter Hood addressed the vacant position in the Zoning/Equalization Department and the need to fill it preferably full time.

Joan Brown agreed with Peter Hood.

**Unfinished Business:** None

**New Business:**

Commissioner Paul Walker gave an update on the Indian Lake Authority/Gulliver Lake Authority/McDonald Lake Authority.

Claire Caprio from Hamari-Avenu Insights & Analytics, LLC gave a presentation regarding the software to assist with Short-term Rental Applications, monitoring, and compliance. Questions were asked, no action taken.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to approve the Schoolcraft County Land Bank By-Laws. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Bruce Birr and was seconded by Commissioner Craig Reiter to approve the Part-time Job Description / 29 hours per week for the Equalization/Zoning/Building/Electrical/911 Addressing Clerk/Secretary and advertising for the position, union and in the papers. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Paul Walker and was seconded by Commissioner Bruce Birr to approve and move the General Ledger Duties to the Schoolcraft County Treasurer with a \$3,500 per year stipend. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Bruce Birr and was seconded by Commissioner Paul Walker to approve the transfer of the daily General Ledger Duties to be moved to Jessica Beckman, clerk – Treasurer’s Office and pay increase of \$.50 per hour.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to approve the General Ledger Duties transfer to the Treasurer’s Office effective December 15, 2025. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Bruce Birr to approve the Agreement for MSU Extension Services in the amount of \$30,000 and authorize Paul Walker, Board Chairman, to sign the agreement. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Bruce Birr to approve the budget adjustment in the amount of \$978 from within the District Court Budget for

training the District Court Civil Clerk. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve two new website pages to be built for Land Bank Authority and Brownfield Authority. There was discussion. **MOTION AMENDED** to approve getting a quote for two new website pages to be built for Land Bank Authority and Brownfield Authority. The motion carried by a unanimous aye vote of the Board members present.

**Reports, the following matters were heard:**

**Commissioner Craig Reiter :** attended Community Mental Health Conference, LMAS, Zoning Board of Appeals, MAC Financial, and Northcare Meetings.

**Commissioner Paul Walker:** attended EDC, Audit/Finance Committee, Manistique City Council, and Road Commission.

**Commissioner Bruce Birr:** attended Manistique City Council (2), LMAS, Personnel Committee, Industrial Park Committee, and Conservation District meetings.

**Commissioner Troy Bassett:** attended Personnel Committee meeting.

Heather LaLonde addressed the shutdown not affecting the Swamp PILT and Foreclosure Lawsuits. Corey Barr updated everyone on the City projects.

Austin Clark addressed 14 zoning permits since October 1 and the Tower in Thompson that was before the board at the last meeting cannot meet the setbacks so they will not be moving forward with that project unless they file for a variance.

Justin Schlabach addressed the big boat is put away and the sleds are out.

Pact Carley addressed the Zoning Ordinance and the tower.

Peter Hood briefly addressed status of Schoolcraft Memorial Hospital.

**Announcements and Notices:** Materials Management Meeting Notice, November 20, 2025, at 3 p.m.

**Public Comment:** Austin Clark addressed a possible 3% Federal Tax on Short-term Rentals and also a cap on rentals.

**Commissioner's Comment:** None

**Communications:** None.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the claims and vouchers numbered **3936 through 4126**, inclusive. There was discussion. The motion carried by unanimous aye vote of the Board members present.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to adjourn. The motion carried by a unanimous aye vote of the Board members present.

**Chairman Paul Walker** adjourned the Board and Audit Finance Meeting at 6:50 p.m.

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Beth A. Edwards, County Clerk

Approved: \_\_\_\_\_