

**NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING
And AUDIT/FINANCE MEETING**

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on **Thursday, September 11, 2025**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:30 P.M.**

The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: August 28, 2025, Board and Audit-Finance Meeting

5. Approval of agenda
6. Public Hearings: None
7. Brief Public Comment:
8. Unfinished business:
9. New Business:
 - Indian Lake/Gulliver Lake Authorities UPDATE
 - McDonald Lake Authority
 - Opioid Taskforce Member Appointments
 - Brownfield Authority Appointment
 - Personnel Committee Report and Action Items
 - Audit-Finance Committee Report and Action Items

10. Committee and department reports
11. Announcements and notices
12. Public Comment
13. Commissioner's Comments
14. Communications
15. Audit Claims and Vouchers
16. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

Paul Walker _____

Paul Walker, Chairperson
Schoolcraft County Board of Commissioners

Daniel P. Hoholik _____

Danial P. Hoholik, Chairperson Audit-Finance
Schoolcraft County Board of Commissioners

Zoom viewing has been ended until further notice. Available only by request and/or invitation by contacting clerk@schoolcraftcounty.us in advance of scheduled meeting. Request must be made 24 hours prior to scheduled meeting.

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner's Board Meeting / Audit Finance Meeting met on Thursday, August 28, 2025, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:00 p.m. The roll was called with the following members present and/or absent:

Present: Commissioner Bruce Birr
 Commissioner Troy Bassett
 Commissioner Paul Walker
 Commissioner Daniel P. Hoholik
 Schoolcraft County Clerk Beth A. Edwards

Absent: Commissioner Craig Reiter (excused)

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve the minutes of August 14, 2025, Board/Audit Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. Commissioner Paul Walker asked to add Alvagen, Amneal, Apotex, Hikma, Indirvor, Mylan, Sun & Zydus Opioid Settlement, County Commission Meeting Times, and Schoolcraft County Road Commission Resolution. **It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

Public Hearings: None

Public Comment: None

Unfinished Business: Construction Board of Appeals was tabled for further review.

New Business: Indian Lake/Gulliver Lake/McDonald Lake Authority updates were given.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the Purdue Opioid Settlement participation and authorize Paul Walker, Board Chairman, to sign the required documents.

It was moved by Commissioner Bruce Birr and was seconded by Commissioner Troy Bassett to support the Resolution of Support to request funding for 24 Guardian Angel Lights for the Road Commission. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Bruce Birr and was seconded by Commissioner Daniel P. Hoholik to change the Board of Commissioners meetings on the 2nd and 4th Thursday of each month to 5:30 p.m. until end of December 2025. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun & Zydus Opioid Settlement participation and authorize Paul Walker, Board Chairman, to sign the required documents. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve payment to Spicer in the amount of \$351 for the County Board Meeting of the Whole and also Fahey, Schultz, Burzych, Rhodes PLC in the amount of \$517.50 for the County Board Meeting of the Whole from the \$15,000 given to the McDonald Lake Authority by the County Board. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve the proposed contract for Autopsy Transport between the Sheriff and an independent contractor (1099) no reimbursement for meals, \$200 per trip for under 7 hours and \$250 for over 7 hours (documented as to the extenuating circumstances). The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve a budget increase to the Sheriff's Department Gas line item of \$100 for every autopsy transport provided by that department. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve a budget increase of \$20,000 to the Childcare Fund Placement line item 292-662-834.001. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Bruce Birr to approve a Schoolcraft County Nicolet Bank Credit Card with a credit limit of \$5,000 in the name of Heather LaLonde, Schoolcraft County Treasurer, and authorize any signatures needed for the application. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to accept and approve the three-year proposal for Auditing Services from Maner Costerisan. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve the letter to Judge Brian Rahilly regarding medical insurance premium while on a requested leave of absence. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve the Purchase Requisition from Probate Court for two keyboards and a headset in the amount of \$225 and approve the budget amendment from within. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve the Sheriff's Department purchase of ammo in the amount of \$280 that will be reimbursed from 302 funds. The motion carried by a unanimous aye vote of the Board members present.

Under Committee and Department Reports, the following matters were heard:

Commissioner Daniel P. Hoholik: attended Audit/Finance Committee and Audit/Finance FY25-26 Budget Committee meetings.

Commissioner Paul Walker: attended Audit/Finance Committee, Audit/Finance FY25-26 Budget Committee, Schoolcraft Memorial Hospital, Road Commission and City of Manistique meetings.

Commissioner Bruce Birr: attended Commission on Aging, Schoolcraft Public Transit Authority, CUPPAD, City of Manistique, and Manistique Township meetings.

Commissioner Troy Bassett: attended Hiawatha Township meeting.

Jan Hooker addressed the Opioid Taskforce.

Jill Connin addressed 4-H statistics and need for funding.

Justin Schlabach addressed MDOC Inspection.

Steve Videtich addressed the Airport.

Victoria George gave a presentation on Unified Branding for Schoolcraft County Grant and the Industrial Park County Property.

Peter Hood addressed Schoolcraft Memorial Hospital and the Planning Commission.

Robert Mach addressed Schoolcraft Memorial Hospital.

Corey Barr updated the City of Manistique projects and the EMS.

Announcements and Notices: McDonald Lake Authority Public Hearing for the water assessment district is September 3, 2025, at 4:30 p.m.

Public Comment: Jan Hooker addressed the Boardwalk and the Riverwalk.

Commissioner's Comment: Commissioner Troy Bassett thank the board for moving the meeting time.

Commissioner Bruce Birr addressed EGLE.

Commissioner Paul Walker wished everyone a nice Labor Day Weekend.

Communications: None.

At 6:29 p.m., meeting was turned over to Daniel P. Hoholik, Audit-Finance Chairman.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve the claims and vouchers numbered **3275 through 3375**, inclusive. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve the budget adjustments numbered **25-188 through 25-229**, inclusive. The motion carried by unanimous aye vote of the Board members present.

At 6:30 p.m., the meeting was turned back over to Chairman Paul Walker. Chairman Paul Walker asked if there was any further business to come before the Board.

It was moved by Commissioner Bruce Birr and was seconded by Commissioner Daniel P. Hoholik to adjourn. The motion carried by a unanimous aye vote of the Board members present.

Chairman Paul Walker adjourned the Board and Audit Finance Meeting at 6:31 P.M.

Beth A. Edwards, County Clerk

Approved: _____

DRAFT

APPLICATION FOR OPEN COUNTY BOARD OR COMMISSION POSITION

Application for: Opioid Task Force Board/Commission

1. Name: Janice (Jan) Hooker
2. Address: 5976W U.S. Highway 2 Manistique MI 49854
3. Phone: Home: _____ Cell: (906) 341 4084
Work: _____ e-mail: hookerj@chartermi.net
4. County Resident? Yes ☒ No _____ How Long? 40 years
5. Township or City Manistique Township
6. Please list any previous County appointments
new - Board of Canvassers
7. Please list relevant employment or professional activities
(1976-1977) 2020-US Census; retired rural mail carrier USPS. Delta Co. Dept (1977-1981) Social Services
Ontonagon Dept of Social Services
8. Other community affiliations or activities you feel would be a benefit to this position:
Project Petunia, Library Board, P.T.A., Sports Booster Club, observing Schoolcraft Co. Commission, Schoolcraft Co Democrats, Feeding America Truck
9. Are you aware of the meeting schedule for this Board or Commission, and are you available to attend regularly scheduled meetings?
TBD Aware of schedule?: Yes _____ No _____ Can attend?: Yes ☒ No _____ Unsure _____
10. Why are you interested in serving on this County Board or Commission?
I would like to see the funds from Opioid settlements used in this county and no one else seemed interested

From: Josh Mickelson <jmickelson@lmasdhd.org>
Sent: Wednesday, September 3, 2025 11:19 AM
To: clerk schoolcraftcounty.us
Subject: Opioid Task Force

Hi Beth

I would like to be considered for the Opioid Task Force. Let me know if you need anything other than this email as confirmation.

--

Josh Mickelson
Community Health Director
LMAS District Health Department
906-341-6951 ext 120

If you would like to fill out a customer satisfaction survey, please visit <https://www.lmasdhd.org/customersatisfaction>

Confidential

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APPLICATION FOR OPEN COUNTY BOARD OR COMMISSION POSITION

Application for: Opioid task force Committee Board/Commission

1. Name: Jennifer Casey
2. Address: 2524S Little Harbor Rd Manistique MI 49854
3. Phone: Home: _____ Cell: 906-450-1520
Work: 906-341-3200 e-mail: JCasey73@me.com
4. County Resident? Yes ☒ No _____ How Long? life time
5. Name of Township/City of Residence: Thompson Township
6. Please list any previous County appointments
None
7. Please list relevant employment or professional activities
29 years in nursing as LPN, RN, NP - worked inpatient, Emergency, Primary Care and Cardiology
8. Other community affiliations or activities you feel would be a benefit to this position:

9. Are you aware of the meeting schedule for this Board or Commission, and are you available to attend regularly scheduled meetings?
Aware of schedule?: Yes ☒ No _____ Can attend?: Yes ☒ No _____ Unsure _____
10. Why are you interested in serving on this County Board or Commission?
I want to help be part of the solution to the opioid problems in our community through recovery, harm reduction, and education.

11. What talents or experience would you bring to the position?

Many years of experience, training, continuing education
working with chronic opioid users, treating overdoses, etc. in
the medical settings

12. What are your primary interests in County Government?

Helping my community improve.

13. Please relate any special goals you may have for the County

14. Any other comments or information you wish to provide for Consideration:

Janice L. Lacey
Signature

9-2-2025
Date

Thank you for your interest in serving as a volunteer Board or Commission member.

Appointments to County Boards and Commissions are confirmed by consent of the full County Board.

If you are submitting an application to be considered in the future as openings occur, the County Clerk will attempt to contact you when the vacancy is announced in order to confirm your interest in this specific opportunity. Applications will be held active for one calendar year.

Schoolcraft County Board of Commissioners

Please accept this letter as a formal request for my placement on the Opioid Task Force committee for Schoolcraft County. I believe my 37 years of work experience with Human Services (DHHS) in Schoolcraft County as well as that agencies collaborate teaming with agencies such as Law Enforcement and Substance Abuse services could provide valuable insight for this committee. Thank you for this opportunity to support Schoolcraft County by being a part of this committee.

Sincerely,

Steve Latterman

611 Oak Street

Manistique, Michigan, 49854

906-341-8086

slatterman77@gmail.com



Schoolcraft County Sheriff's Office

300 Main St

Manistique, Michigan 49854

P-(906) 341-2122 / F-(906) 341-6154



Charlie Willour
Sheriff

Justin Schlabach
Undersheriff

07/23/2025

To Schoolcraft County Clerk Beth Edwards,

This letter is to inform you of my interest in being a part of the opioid settlement task force. I have served in law enforcement since 2008 and have seen firsthand the damage that opioid abuse and addiction can have on people and communities. Currently, as Undersheriff and Jail Administrator of Schoolcraft County I also see the consequences and effects of addiction with inmates inside the jail. I feel strongly that the monies earned from the settlement can be used properly to help combat addiction and substance abuse right here within our own community. Please consider me for the position of board member on this task force as I can bring insight from the law enforcement / corrections side of this ongoing problem.

Thank you for your time,

Justin Schlabach

Undersheriff Schoolcraft County

undersheriff@schoolcraftcounty.us

(906)341-2122

STATE OF MICHIGAN



EASTERN UP MENTAL HEALTH COURT
ALGER, LUCE, & SCHOOLCRAFT COUNTIES
300 WALNUT STREET, ROOM 154
MANISTIQUE, MI 49854

O: (906) 341-3631 C: (906) 286-2772 F: (906) 341-8006
eupmhc@schoolcraftcounty.us

Abby M. Burton
Program Coordinator

HON. CHARLES C. NEBEL
HON. BRIAN D. RAHILLY

Marissa J. Oas
Case Manager/Probation Agent

8/1/2025

Schoolcraft County Board of Commissioners
300 Walnut Street
Manistique, MI 49854

Re: Letter of Interest

Please let this serve as my letter of interest in serving on the Schoolcraft County Opioid Settlement Task Force.

If you have any questions, please feel free to contact me at the information above.

Thank you,

A handwritten signature in blue ink that reads "Abby M. Burton".

Abby M. Burton

From: Alisa Calhoun <ACalhoun@saulttribe.net>
Sent: Wednesday, July 23, 2025 2:56 PM
To: clerk schoolcraftcounty.us
Cc: hookerj@chartermi.net
Subject: Letter of Interest for Opioid Task Force

Hello,

I am writing this e-mail in follow up to the establishment of an Opioid Task Force in Schoolcraft County. Please let this e-mail serve as a letter of my interest in being on the task force under chairperson Janice Hooker.

Re: Letter of Interest – Schoolcraft County Brownfield Redevelopment Authority Board

Dear Commissioners,

I am writing to express my interest in serving on the Schoolcraft County Brownfield Redevelopment Authority Board. As a longtime resident of Manistique and a dedicated advocate for community well-being in my professional role, I believe I can bring a unique and valuable perspective to the work of this board.

Every week, I work closely with individuals and families who are navigating barriers related not just to healthcare, but also to housing, environmental safety, and economic insecurity. Many of these challenges intersect directly with issues the Brownfield Authority aims to address, particularly when it comes to revitalizing blighted or underutilized properties in a way that promotes health, housing, jobs, and long-term community growth.

With my experience in community resource navigation, coalition-building, and advocacy, especially for underserved and veteran populations, I am confident in my ability to contribute meaningfully to the Authority's mission. I am also deeply committed to the thoughtful redevelopment of properties that have the potential to breathe new life into our neighborhoods, stimulate investment, and improve the quality of life for our residents.

I am eager to learn more about the technical and financial aspects of Brownfield redevelopment and to support the board in carrying out its responsibilities with transparency, integrity, and a strong focus on community benefit.

Thank you for your consideration of my application. I would be honored to serve and help move forward the shared vision for a stronger, more resilient Schoolcraft County.

Sincerely,

Jessica L. Baker

SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS PERSONNEL COMMITTEE MEETING

The Schoolcraft County Board of Commissioners Personnel met on Thursday, September 4, 2025, in the 1st Floor Conference Room of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 8:00 a.m. The meeting was called to order and roll was taken:

Present: Commissioner Troy Bassett
 Commissioner Bruce Birr
 Beth A. Edwards, Clerk

Commissioner Troy Bassett led the committee in the Pledge of Allegiance.

Additions: Training for ZBA and Planning Commission Board Members

Discussion:

Austin Clark, Zoning Administrator –

- Issued 101 Zoning Permits to date.
- Addressed the process of a conditional use permit: 1st idea goes to the Board of Commissioners, 2nd Planning Commission does a site review, 3rd Commission sets conditions if approved and the process of changing the process.

There was discussion regarding the appointed boards of the County and a reminder that the individuals appointed to these boards should be promoting and acting in the best interest of the County. Commissioner Troy Bassett's thought is that no Board Member appointed by the County Board should be telling members of the community to sue the County, these boards are not personal.

RECOMMENDATION to the full board to require the ZBA and the Planning Commission Members to complete the training provided by MSU for these two boards for liability reasons.

Ross Menhart advised he has the course material and is currently taking the class. Will look into when he can test.

RECOMMENDATION to the full board to ask for an extension as the State Inspector in filling currently until October 8, 2025 and an extension must be submitted 30 days in advance.

The State of Michigan has indicated that the new 2021 code will not be approved.

There was discussion regarding a possible letter to the State of Michigan regarding this licensing process and the selective enforcement.

No public comment.

Next Meeting: October 3, 2025, at 8:00 p.m.

Adjournment: Committee meeting adjourned at 8:50 p.m.

NOTICE OF COMMITTEE MEETING

PLEASE TAKE NOTICE that there will be a meeting of the *Audit-Finance Committee* of the Schoolcraft County Board of Commissioners on **Monday, September 8, 2025, at 3:30 p.m.** in the 1st Floor Conference Room, Schoolcraft County Courthouse, Manistique, Michigan.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion:
 - Secondary Road Patrol Grant
 - Law Library – Lexis Yearly Contract
 - FY25-25 Budget
 - Any other business brought before committee
5. Public Comment
6. Adjournment

and to take up and consider any other matter which may lawfully come before the Board at this time.

Daniel P. Hoholik

Dated: September 5, 2025

Daniel P. Hoholik, Audit-Finance Committee Chairman
Schoolcraft County Commissioner