

SCHOOLCRAFT COUNTY PLANNING & DEVELOPMENT

300 WALNUT STREET #207

MANISTIQUE, MICHIGAN 49854

906-341-3674

zoning@schoolcraftcounty.us

INFORMATION FOR APPLICATION FOR CONDITIONAL USE

The fees for applying for a Conditional Use Permit consists of a \$250.00 Administrative/Hearing Fee and a \$125.00 Advertisement Fee for the newspaper ad.

These non-refundable fees must be paid in full at the time an application is submitted. Our office will contact you with upcoming meeting/hearing dates available once your application is submitted and reviewed.

Any questions should be directed to the Schoolcraft County Zoning Administrator at the phone or email address listed above.

**FOR MORE INFORMATION SEE ARTICLE 8 OF THE ZONING ORDINANCE
LOCATED ON THE SCHOOLCRAFT COUNTY WEBSITE**

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**300 WALNUT STREET #207
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ZONING ADMINISTRATOR
906-341-3674
zoning@schoolcraftcounty.us

FEE= \$250

APPLICATION FOR CONDITIONAL USE

IDENTIFICATION: *To be completed by all applicants*

Owner name: _____ **Phone:** _____

Mailing address: _____

Applicant name (for owner): _____ **Phone:** _____

Mailing address: _____

LOCATION/INFORMATION FOR CONIDITONAL USE:

Address: _____ **City:** _____ **State:** MI **ZIP:** _____

Tax ID/Parcel ID: _____

Directions to site: _____

Reason for request: _____

Please note the circumstances of the Conditional Use.

SITE PLAN & OTHER INFORMATION REQUIREMENTS:

On the back of this application or on a separate sheet of paper, please provide a blue print or a pen and ink drawing to scale that includes all of the following:

- 1. Property shape, dimensions, area and intended use.*
- 2. Dimensions, location (distance from lot lines) of the building(s) to be used, erected, moved, or expanded on the property.*
- 3. Zoning District: _____*
- 4. Photos of property and building are suggested.*

CONDITIONAL USE REQUEST PROCEDURES:

- *Submit the conditional use request to the Zoning Administrator for Schoolcraft County
- *All contiguous property owners must be established and notified in writing of the request.
- *Notice of Public Hearing must be printed by local news establishment.
- *Conditional Use requests will be presented to the Planning Commission for consideration.
- *The Planning Commission meetings occur monthly on the second Tuesday of each month.

NOTE: BEFORE ANY CONSTRUCTION STARTS OF ANY ISSUANCE OF A BUILDING PERMIT IS GRANTED, AN APPROVED CONDITIONAL USE PERMIT MUST BE ON FILE.

The undersigned applicant hereby swears that the information contained in this application together with any attached exhibits or supplemental information is correct and true and that I will comply with all other State and Federal Law.

Signature of Applicant _____

Date _____